2019 OPEN ENROLLMENT COMMUNICATIONS ARCHIVE

You read it somewhere, but now you can’t find it. How annoying is that?
This is a list of all of the Open Enrollment communications that have been sent out so far, updated every Friday. Whether you were out one week and want to catch up on the information that you missed, or you just can’t seem to find the announcement you read that one time, this is the place for you!

@ROCHESTER ANNOUNCEMENTS

September

What is a Flexible Spending Account?
It’s time to start thinking about which health care plan you will elect for 2019, and now is a great time to see if a spending account is right for you! Employees have the option to elect three kinds of Flexible Spending Accounts or a Health Savings Account during open enrollment with account eligibility being based on your elected plan. Visit our Flexible Spending Account Page and our Health Savings Account Page to see if there is an option that works for you!

Open Enrollment Materials Are Coming! Update HRMS and Go Green!
Open Enrollment is quickly approaching and the Office of Total Rewards is getting ready to increase communications! Employees can expect to see specific Open Enrollment announcements via email, mail, and articles in @Rochester and URMC This Week. To help make sure we are reaching all employees, we are asking you to check and update your address and email in HRMS by using the self-service panel. We encourage employees to Go Green and receive their benefits-related mailings electronically by using the link on the bottom right side of your HRMS home page. Questions? Contact Ask URHR at 275-8747.

October

Benefits Open Enrollment Webinar
Open enrollment for 2019 benefits will be held from November 1–15. The Office of Total Rewards will host 30-minute webinars prior to and during open enrollment to provide employees with benefit details, information on how to enroll/re-enroll in your benefits, and more. Watch live for the option to “chat” with the presenters and get your questions answered live. The first webinar will be held October 30 and will later be posted on the open enrollment website for those unable to watch the live presentation.

Preparing for Open Enrollment, November 1–15
Open enrollment for benefit elections for the 2019 plan year will take place November 1–15. Now is the time to re-evaluate your current benefits and decide what will be the best fit for you and your family in 2019. As faculty and staff prepare to make their annual elections, the Office of Total Rewards encourages employees to review claims from 2018 (use your Excellus or Aetna online account and ALEX), visit the Total Rewards website to learn about benefit options and mark your calendars.
for open enrollment webinars and Q&A sessions. Stay tuned as the open enrollment website will go live later this month.

**Open Enrollment is Less Than a Month Away**

What you need to know about open enrollment for 2019 benefits:

- Open enrollment is November 1–15.
- Materials will be sent to mailboxes and inboxes next week.
- The Office of Total Rewards offers many opportunities for employees to learn about their benefit elections. Check out the Q&A, webinar, and help session schedule and visit the Total Rewards website next week to view the open enrollment web page, containing the information you’ll need.
URMC THIS WEEK

October

Less Than a Month until Benefits Open Enrollment
Open Enrollment will take place Nov. 1-15 for University of Rochester faculty and staff benefit elections. Now is the time to re-evaluate your current benefits and decide what will be the best fit for you and your family in 2019. As you prepare to make your annual elections, we encourage you to review claims from 2018 using your Excellus/Aetna online account and ALEX, visit the Total Rewards website to learn about benefit options and mark your calendars for our Open Enrollment Webinars and Q&A Sessions. Stay tuned. The Open Enrollment Website will go live later this month!
EMAILS

Nothing yet, but keep an eye out!
University of Rochester Open Enrollment is November 1–15, 2018

Buckle Up...
It’s Decision Time!
Open Enrollment for 2019 Benefits is November 1–15, 2018. Look for materials coming to your house or inbox in mid-October.

1. Explore your options
Visit the Total Rewards website (rochester.edu/totawards) to review your benefit options. Check out our informational videos and use the interactive AKEX tool to help decide which options are right for you in 2019. This year, make choices for:
   - Health Care Plan
   - Dental Plan
   - Flexible Spending Accounts (FSA)
   - Health Savings Account (HSA)
   - Life Insurance
   - Hybrid Legal Plan
   - VIP Vision Care

2. Enroll in your 2019 benefits
After you review your benefits and Open Enrollment materials, go online to enroll, make changes, or complete required actions between Nov. 1 and Nov. 15.

3. Enjoy!
You’re done! Watch for your confirmation statement in December and browse the Total Rewards website for information on the other benefits available to you, such as the Home Ownership Incentive Program, Retirement Program, Well-It, employee discounts, and more!