

Well-U Fitness DVD Library Borrowing Policy

As with all libraries, the purpose of the Well-U Fitness DVD Library borrowing policy is to ensure the continued availability of materials to employees at the University of Rochester.

As a University of Rochester employee, you have access to fitness DVD's in the Well-U library. These DVD's have been made available so employees may learn about a variety of fitness activities and participate in an individual setting to stay active and healthy.

The DVD's will be loaned for a one-week period. From the day you receive the DVD, you will have 7 days to use it and return it to the Well-U office. We offer a one-time renewal on any DVD, and we will accept renewals over the phone or via email as long as the DVD is not overdue. Employees will be unable to check out additional materials if holding overdue items.

If an item is lost or damaged beyond repair, the current replacement price will be charged to the borrower.

By signing below you agree to the borrowing policy, and will follow it when borrowing any items from the Well-U Fitness DVD Library. You will only have to submit this agreement once, and then it will be held on file and apply to any DVD's you borrow in the future.

Return this form to the Well-U office at well-u-info@rochester.edu or 60 Corporate Woods, Suite 310 Box 270453, Rochester, NY 14627.

Name _____

Signature _____

Date _____

