

Online Offerings

This is just a sample of courses available to employees in MyPath. Go to <http://mypath.rochester.edu> and select “Browse for Training.”

Communicating With Influence

This series of three modules is intended to assist staff in identifying the key components of communication and provide techniques to help in delivering clear messages that are also reflective of one's intent and ability to communicate assertively. Participants will identify whether their words, voice and visuals clearly convey their messages. Go to MyPath at <http://mypath.rochester.edu> (Browse for Training, Professional Development).

From Conflict to Conversation

This course on moving from conflict to conversation and communication consists of two modules intended to assist staff to identify how conflict escalates in the workplace, the role of one's emotions within conflict, and how to apply conversational techniques that can assist in resolving conflict to restart the conversation. Go to MyPath at <http://mypath.rochester.edu> (Browse for Training, Professional Development).

Policy on Minimum Standards for Programs for Minors and Children

All Programs for Minors and Children must be registered with the University by filing a registration form with the Risk Management Department within the Office of Counsel. The Policy balances the need for a uniform set of program requirements to protect minors under our care with the flexibility for schools and divisions to implement these requirements in a way suitable to the needs of each program. This offering explains the policy in detail and presents resources to assist departments in compliance with the requirements. Go to MyPath at <http://mypath.rochester.edu> (Browse for Training, Compliance Training) or Blackboard LEARN at <https://learn.rochester.edu>.

Time Management: Gaining Efficiency, Improving Your Skills

Participants will address ways to reduce wasted time. The components of time management, the importance of establishing SMART goals, and the application of long-term and short-term time management tools and techniques are also included. Go to MyPath at <http://mypath.rochester.edu> (Browse for Training, Professional Development).