

View your student’s statement and make a payment

From the **Finances for Third Party** worklet, select **View Student Statement**.

 View Account Activity

View Account Activity

View Student Statement

Select the **academic period** for which you want to review the statement and click **OK**.

View Student Statement as Third Party

Student * ⋮

Institution * ⋮

Academic Period * ⋮

- Spring 2021 AS&E

OK Cancel

View the student statement. Your student’s **Anticipated Due, Charges, Applied Payments, Anticipated Payments** and **Refunds** will display. If your student has an amount that is due, the Anticipated Due will display as **Current Statement Balance**.

If you have any questions about the charges on your student’s bill, contact bursar@admin.rochester.edu.

From this page, you can **Make a Payment** or print a statement.

View Student Statement as Third Party
🔍 🖨️

Student Rocky Rochester Student ID Academic Period Spring 2021 AS&E Academic Level Undergraduate	Date Range (02/01/2021-05/14/2021) Anticipated Due Charges Applied Payments 0.00 Anticipated Payments 0.00 Refunds 0.00
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Generate PDF

View a Different Statement

Make a Payment

Turn on the new tables view

Charges 4 items

Date	Charge	Amount
03/22/2021	Fee: A&S Undergraduate Comprehensive Fee	
03/22/2021	Fee: A&S Orientation	
03/22/2021	Tuition: A&S FT Undergraduate	
03/22/2021	Fee: AS&E Undergraduate Activity Fee	

Definitions

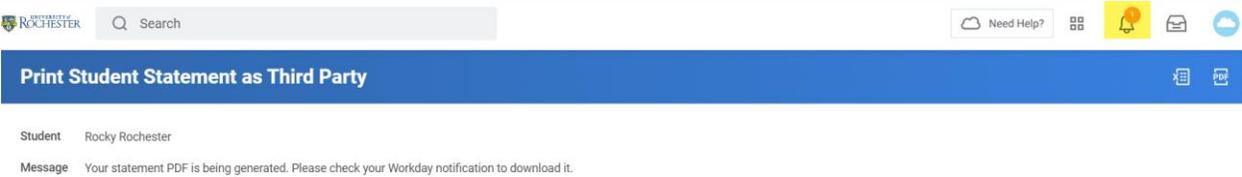
- **Charges** – show date of charges, description and the amount
- **Applied Payments** – display the date, Payment Type, Payment Amount and Applied Amount
- **Anticipated Payments** – include Financial Aid date, type of Financial Aid and the amount
- **Refunds** – show any amount that have been refunded

If your student has granted access for you to view their coursework, you can scroll down to view a list of courses. Note that coursework details are NOT visible on the PDF version of the statement that you can view and print (see below).

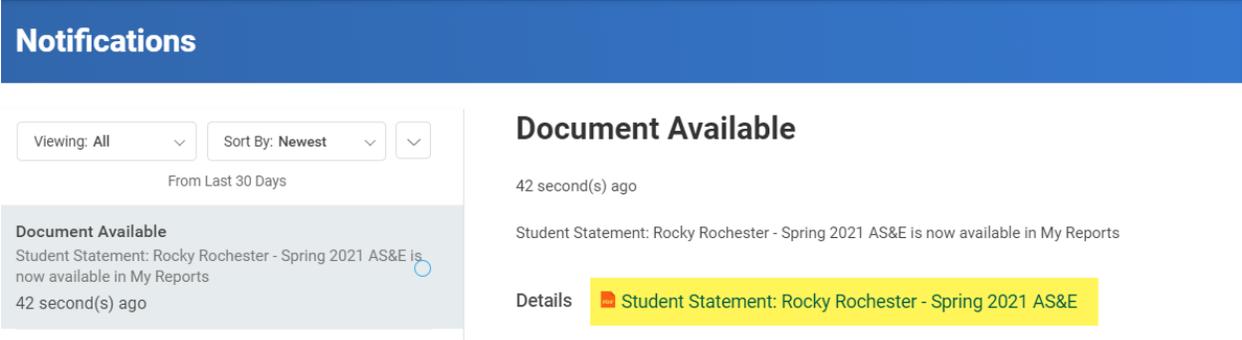
Courses 4 items

Course	Registration Status	Units	Unit Type
WRTG 105 - Reasoning & Writing in the College	Registered	4	Semester Units
ENGL 114 - British Literature II	Registered	4	Semester Units
FR 101 - Elementary French I	Registered	4	Semester Units
BIOL 110 - Principles of Biology I	Registered	4	Semester Units

Click the **Generate PDF** button to generate a PDF copy of the statement. When it is ready, you will see the following page, and you can select the statement in your Workday Notifications. It may take a short amount of time to complete.



From the Notifications page, click on the PDF link to view, download and print a statement.



The statement will appear:



STATEMENT OF STUDENT ACCOUNT	
Statement Date: March 23, 2021	Student I.D. #:
Mail Payment to: U of R, BOX 270037, ROCHESTER, NY 14627	

Statement Summary as of 3/23/21

Past Due:	Current Due:	Due Now:
\$0.00		

AMOUNT ENCLOSED: \$

PLEASE MAKE CHECKS PAYABLE TO: UNIVERSITY OF ROCHESTER

ROCKY ROCHESTER
100 MAIN STREET
ANYTOWN, NY 14627
UNITED STATES OF AMERICA

If you are an Eastman Community Music School (ECMS) student, please follow the instructions posted here <https://www.esm.rochester.edu/community/paybill/> to pay online.

TO ASSURE PROPER CREDIT TO YOUR ACCOUNT, PLEASE DETACH ABOVE PORTION AND RETURN WITH YOUR PAYMENT

This billing statement represents student account activity for the academic period noted below and is intended for administrative purposes. Students with past due balances from prior periods must view their account information on their Workday Dashboard for further detail. All students are expected to view their student account information in UR Student.

Rocky Rochester (21894512)

Statement for Academic Period: Spring 2021 AS&E

Charge Date	Due Date	Description	Charges	Credits
CURRENT PERIOD ACCOUNT ACTIVITY				
Statement Charges				
3/22/21	4/10/21	Fee: AS&E Undergraduate Activity Fee		
3/22/21	4/10/21	Tuition: A&S FT Undergraduate		
3/22/21	4/10/21	Fee: A&S Orientation		
3/22/21	4/10/21	Fee: A&S Undergraduate Comprehensive Fee		
		Total Statement Charges		
Statement Refunds				
Financial Aid / Payments (Disbursed)				
Financial Aid / Payments (Anticipated)				
NET ANTICIPATED BALANCE CURRENT PERIOD				

Payments are due by the tenth of each month. Past due amounts are subject to a monthly late penalty of 1.00%. Undergraduate & Graduate Students who are Federal Loan Borrowers may cancel all or a portion of their loan within 30 days of disbursement by writing to Financial Aid.	Statement Summary	
	Past Due:	\$0.00
	Current Due:	
	Due Now:	

Definitions:

- **Statement Charges:** Shows date of charges, due date, description, and the amount
- **Statement Refunds:** Shows any refunds that have been issued for the Academic Period
- **Financial Aid / Payments (Disbursed):** Displays the date, Payment Description, and Applied Amount. Note: The Applied Amount is the amount of each payment, including financial aid and waivers, which was applied to charges.
- **Financial Aid / Payments (Anticipated):** Includes Financial Aid date, type of Financial Aid, and the amount expected for the Academic Period.
- **Net Anticipated Balance Current Period:** The total amount owed on your student’s account, regardless of the due date. This amount includes all actual charges and credits as well as anticipated payments / financial aid.

You can print using the printer icon at the top right of your browser, or download a copy using the down arrow button.



Click the back arrow to close the statement. Click the **University of Rochester** logo to return to your home page.

From the **View Student Statement** page, you can also click **Make a Payment** to make a payment on your student’s account.

Make a Payment as Third Party

Student *

Institution *

Complete the form by selecting the **Payment Description**, the payment type will default for you. Leave the **Payment Amount** field alone to pay the full balance, or click in the “Payment Amount” box and enter the amount you would like to pay.

Important note! At this time, the UR Student system can only process payments from one bank account per day from your account. If you need to pay your student’s bill with funds from two different bank accounts, please process those two payments on two successive days. We apologize for this inconvenience and hope to have this capability in the near future!

Make a Payment as Third Party

Student Rocky Rochester

Total Account Balance

Institution * University of Rochester

Due Now

Payment Description *

Payment Type *

Payment Amount *

Currency * USD

Payment Election Personal Checking Account

Note that the account nickname you entered while setting up payment elections appears after “Payment Election” (“Personal Checking Account” in the screenshot above). This will help ensure you are using the correct bank account when submitting payment. If the bank account you wish to use is not displaying here as the “Payment Election” please follow the steps in the [“Changing the bank account associated with your payment elections”](#) section. If the amount and Payment election are correct click “OK” to proceed (you will still have a chance to confirm or cancel the transaction).

To confirm the payment and submit it for processing click “OK.” If you want to make changes or not submit the payment for processing click “Cancel.”

Make a Payment as Third Party 

Student	Rocky Rochester
Institution	University of Rochester
Reference	21894512-20210322080248969
Payment Description	Payment: UR Online
Payment Type	Direct Debit
Payment Amount	
Payment Election	Personal Checking Account
Currency	USD
Confirm	<input checked="" type="checkbox"/>

If you clicked “OK” you will be presented with a receipt. Print or save this page for your records. Click **Done** to return to the student statement.

Student Payment Receipt Rocky Rochester 

Payment Description	Payment: UR Online
Payment Type	Direct Debit
Currency	USD
Payment Amount	

The payment is now visible on the student statement.

View Student Statement as Third Party

Student: Rocky Rochester
Student ID: 21894512
Academic Period: Spring 2021 AS&E
Academic Level: Undergraduate

Date Range: (02/01/2021-05/14/2021)
Anticipated Due: 0.00
Charges: [blurred]
Applied Payments: [blurred]
Anticipated Payments: 0.00
Refunds: 0.00

[Generate PDF](#) [View a Different Statement](#) [Make a Payment](#)

Charges 4 items Turn on the new tables view

Date	Charge	Amount
03/22/2021	Fee: A&S Undergraduate Comprehensive Fee	[blurred]
03/22/2021	Fee: A&S Orientation	[blurred]
03/22/2021	Tuition: A&S FT Undergraduate	[blurred]
03/22/2021	Fee: AS&E Undergraduate Activity Fee	[blurred]

Applied Payments 1 item Turn on the new tables view

Date	Payment	Payment Amount	Applied Amount
03/22/2021	Payment: UR Online	[blurred]	[blurred]