

## Valid Spend Categories for Expense Reports

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<b>Spend Category</b>	<b>Spend Category description</b>
SC62040	Advances (SC62040)
SC48150	Advertising Other (SC48150)
SC49450	Alcoholic Beverages (SC49450)
SC64855	Art Acquisitions (SC64855)
SC50400	Assessments and Taxes Other (SC50400)
SC50450	Assessments and Taxes Property Tax (SC50450)
SC50350	Assessments and Taxes Pure Water Tax (SC50350)
SC63450	Building Services (SC63450)
SC62250	Buildings (SC62250)
SC62350	Buildings Fixed Equipment (SC62350)
SC62300	Buildings Purchases (SC62300)
SC50800	Computer Maintenance Repairs (SC50800)
SC50750	Computer Maintenance Service Contracts Other (SC50750)
SC49550	Conference Registration Fees Outside UR (SC49550)
SC49600	Conference UR Sponsored (SC49600)
SC46700	Consultants Other (SC46700)
SC46750	Consultants Outside Laboratory (SC46750)
SC46900	Consultants Transcription (SC46900)
SC48650	Copying (SC48650)
SC49500	Entertainment (SC49500)
SC63975	Equipment Capital Lease (SC63975)
SC64000	Equipment Computers (SC64000)
SC64050	Equipment Electromedical and Electrotherapeutal (SC64050)
SC64100	Equipment Fabricated (SC64100)
SC64150	Equipment Food Service (SC64150)
SC64200	Equipment Furniture (SC64200)
SC64250	Equipment Gift in Kind (SC64250)
SC64300	Equipment Information Systems (SC64300)
SC51150	Equipment Maintenance Repairs (SC51150)
SC51200	Equipment Maintenance Service Contracts (SC51200)
SC64350	Equipment Medical (SC64350)
SC64400	Equipment Musical Instruments (SC64400)
SC64500	Equipment Office (SC64500)
SC64550	Equipment Scientific (SC64550)
SC64600	Equipment Shop (SC64600)
SC64650	Equipment Software Purchases (SC64650)
SC64700	Equipment Telecommunications (SC64700)
SC64750	Equipment Vehicles (SC64750)
SC49650	Events (SC49650)
SC51250	Facility Maintenance Contracted Facility Maintenance Other (SC51250)
SC51350	Facility Maintenance External (SC51350)
SC51400	Facility Maintenance Internal Labor (SC51400)
SC51450	Facility Maintenance Internal Material (SC51450)
SC51500	Facility Maintenance Internal Other (SC51500)

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<b>Spend Category</b>	<b>Spend Category description</b>
SC51550	Facility Maintenance Internal Work Order (SC51550)
SC63500	Fixed Equipment (SC63500)
SC51700	Grounds Services Internal Labor (SC51700)
SC51800	Grounds Services Internal Snow Removal Services (SC51800)
SC47000	Honoraria (SC47000)
SC48450	Human Subjects Other (SC48450)
SC48500	Human Subjects Outpatient Service Charges (SC48500)
SC48300	Information Technology Other (SC48300)
SC47050	Insurance Other (SC47050)
SC47125	Insurance Refunds (SC47125)
SC63650	Land Improvements (SC63650)
SC63660	Land Improvements Fixed (SC63660)
SC63550	Land Purchases (SC63550)
SC71000	Leased Building - Fixed Equipment (SC71000)
SC71008	Leased Building (SC71008)
SC71019	Leased Equipment Computers (SC71019)
SC71009	Leased Equipment Electromedical and Electrotherapeutal (SC71009)
SC71010	Leased Equipment Food Service (SC71010)
SC71011	Leased Equipment Furniture (SC71011)
SC71012	Leased Equipment Information Systems Hardware (SC71012)
SC71013	Leased Equipment Medical (SC71013)
SC71014	Leased Equipment Musical Instruments (SC71014)
SC71015	Leased Equipment Office (SC71015)
SC71016	Leased Equipment Scientific (SC71016)
SC71017	Leased Equipment Shop (SC71017)
SC71018	Leased Equipment Software Purchases (SC71018)
SC71020	Leased Equipment Vehicles (SC71020)
SC71003	Leased Land Improvements (SC71003)
SC71004	Leased Land Improvements Fixed (SC71004)
SC71006	Leased Library Materials Continuations (SC71006)
SC63800	Leasehold Improvements (SC63800)
SC71005	Leasehold Improvements (SC71005)
SC63810	Leasehold Improvements Fixed (SC63810)
SC51950	Leases and Rentals Equipment (SC51950)
SC52000	Leases and Rentals Other (SC52000)
SC52050	Leases and Rentals Property (SC52050)
SC52100	Leases and Rentals Vehicle (SC52100)
SC47200	Legal Fees (SC47200)
SC63850	Library Materials Continuations (SC63850)
SC63860	Library Materials One Time Purchases (SC63860)
SC48550	Mail Delivery Services (SC48550)
SC48600	Mail Fulfillment Services (SC48600)
SC47950	Membership Dues Individual (SC47950)
SC48000	Membership Dues Institutional (SC48000)

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<b>Spend Category</b>	<b>Spend Category description</b>
SC48050	Membership Dues Other (SC48050)
SC64850	Museum Collections (SC64850)
SC58900	Non Capitalized Equipment (SC58900)
SC56650	Other Expenses (SC56650)
SC56750	Other Expenses Employee Recognition (SC56750)
SC56800	Other Expenses Health Insurance (SC56800)
SC56850	Other Expenses Life Insurance (SC56850)
SC56875	Other Expenses Participant Costs (SC56875)
SC56900	Other Expenses Retirement Contributions (SC56900)
SC47400	Outside Services Other (SC47400)
SC47500	Outside Services Temporary Service Personnel (SC47500)
SC48700	Photo Illustration (SC48700)
SC48750	Printing (SC48750)
SC47650	Prizes and Awards (SC47650)
SC48100	Professional Licenses (SC48100)
SC48755	Publications (SC48755)
SC48800	Recruitment (SC48800)
SC49700	Recruitment Travel (SC49700)
SC48850	Relocation (SC48850)
SC52500	Software License Fees (SC52500)
SC57150	Subcontracts (SC57150)
SC61150	Supplies Books and Periodicals (SC61150)
SC61100	Supplies Donor Recognition (SC61100)
SC59200	Supplies Laboratory Blood Products (SC59200)
SC59250	Supplies Laboratory Chemicals (SC59250)
SC59350	Supplies Laboratory Disposables (SC59350)
SC59450	Supplies Laboratory Microbiologic (SC59450)
SC59500	Supplies Laboratory Other (SC59500)
SC59550	Supplies Laboratory Prepared Media (SC59550)
SC59600	Supplies Laboratory Reagents Other (SC59600)
SC59650	Supplies Laboratory Reagents Serologic (SC59650)
SC61000	Supplies Office (SC61000)
SC61200	Supplies Other (SC61200)
SC61250	Supplies Uniforms (SC61250)
SC61400	Supplies Vivarium (SC61400)
SC49250	Telecommunications External Other (SC49250)
SC49400	Telecommunications Internal (SC49400)
SC49750	Travel Domestic (SC49750)
SC49800	Travel Foreign (SC49800)
SC61700	Utilities Energy External Other (SC61700)
SC52550	Vehicle Maintenance (SC52550)