

## EUAT Assessment — A Successful Test!

After the conclusion of the EUAT on August 11, P2P leadership performed an assessment of the test based on several criteria identified prior to the start of the test. Overall, we found that the turnaround time for requisitions was four days, much faster than 312 requisitions, and that participants have much greater visibility to their requests made through Workday. Some issues were identified and addressed during the EUAT, including reformatting the training sessions to make them shorter and more targeted toward specific participants' needs. Procurement is working on a new tool called WalkMe to help guide participants through the procurement process, and an issue allowing participants to assign incorrect or inaccurate spend categories is currently being worked on. P2P leadership has also decided to create a new SIG for Medical Supplies, based on feedback during the EUAT. This will be led by Katie Oleksyn and Carl Tietjen.

Overall, the EUAT was a resounding success! Thanks to all participants who volunteered to be the "guinea pigs" — we couldn't have done it without you!

## EUAT Final Results

### Total Requisitions: 132

Reqs Completed: 123

Reqs In Progress: 7

Reqs Cancelled: 9

### Total Supplier Invoice Requests: 178

SIRs Completed: 173

SIRs In Progress: 7

SIRs Cancelled: 7

### Turn Around Time

**Requisition Total TAT: 3.9 Days**

Req Procurement: 2.1 Days

Req Approval: 0.7 Days

**SIRs Total TAT: 2.1 Days**

SIRs Procurement: 0.7 Days

SIRs Approval: 0.47 Days

## UAT Training and Testing Dates

Training sessions will be made available for UAT participants to learn how to navigate and utilize the Jaggaer Marketplace module. There will be two 90-minute sessions. **ALL** requisitioners must choose one session to attend. Approvers and SIR initiators are not required to attend this training, but are welcome to join if they would like to learn more about the Marketplace. Both sessions will be located in Collegetown Room 3102. Training sessions have been scheduled for the following dates:

- October 22 from 10:00-11:30
- October 25 from 1:00-2:30.

Procurement will also offer opportunities to test the Jaggaer Marketplace in a sandbox setting, giving customers a chance to familiarize themselves with the application prior to the UAT kickoff. Both sessions will be located in Collegetown Room 3102. These Hands-on sessions are scheduled for the following dates:

- October 31 from 1:00-4:00
- November 1 from 9:00-12:00.

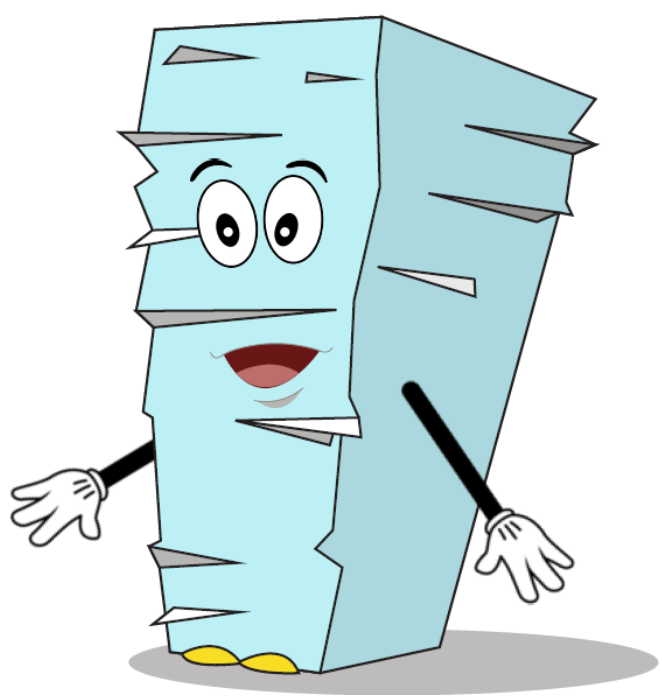
Further communication about these training sessions and testing opportunities will be shared as the UAT approaches.

## P2P Pilot Starting in February

The Procure to Pay Project will be expanding its scope on February 11, when the first Pilot is scheduled to be launched. This will be a major development, introducing 21 new departments to both the Workday procurement module and the Jaggaer Marketplace. All 21 departments volunteered to participate in the Pilot, so we know they are excited to be a part of the P2P family! Keep your eyes peeled for more information on the Pilot as we get closer to the holiday season.

## Meet Rex!

Rex is the newest member of the Corporate Purchasing Department! Rex is a sentient stack of blue 312 Requisition forms who will be appearing in a short informational video that will be coming out later this year. The video will explain the Procure to Pay Project to our suppliers and to departments within the University and Hospitals.



## A Slight Issue with PO Delivery ...

In late August, Procurement staff identified an issue with PO delivery in Workday that was causing some POs to fail to deliver. Just a couple departments were affected by this issue. Those departments were contacted immediately, and Procurement worked with those departments to ensure that any failed POs were submitted to the suppliers as soon as possible. A workaround has been implemented, so this issue should not affect any POs going forward. Procurement is currently devising a long-term solution to this issue.

If you ever have any questions or concerns regarding P2P, Workday, Jaggaer, or any related issue, please do not hesitate to reach out to Procurement at [URProcurement@Rochester.edu](mailto:URProcurement@Rochester.edu), or (585) 275-2012.

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