



Grant Approval Update

Testing is almost complete for new grant approval routing changes listed below:

- Grant Manager review starting at \$0 **required** for companies 11, 24, 30, 60 and 70.
- Grant Manager review starting at \$0 **optional** for companies 10, 20-23, 40, 50, 80, 90-92
- Review step allows editing of the transactions, such as changing the FAO to an OP if the purchase should not be charged to a grant.
- The step immediately precedes the Principal Investigator approval step.
- Prior approval started at \$1500 (Requisition)/ \$0 (SIR) for Principal Investigator. New approval will start at \$500 for Principal Investigator.

If your department has not provided Grant Manager assignments to [Marta](#), you are in jeopardy of having all required Grant Manager approvals escalate to the Cost Center Procurement Manager. Please respond to her requests if you have not done so already.

To familiarize yourself with the upcoming changes and to answer some common questions, an [11 minute video](#) has been recorded for a brief overview and demo of the updated process.

On Tuesday, August 4th, staff being assigned the Grant Manager role will receive an email reminding them of the role, process responsibilities, and go-live date.

The configuration is planned to go-live on the evening of Friday, August 7th.

On Tuesday, August 11th 2:00-3:00 pm a demo overview with question and answer session will be held. **Invitations will not be sent to this meeting. Please add it to your calendar if you would like to attend.**

Zoom Meeting:

<https://rochester.zoom.us/j/5852757880?pwd=clpyNm1WRTQ5Mm1Zdm1DSGtDbHZYdz09>

Meeting ID: 585 275 7880

Password: 14963

One tap mobile

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