

The Learning Center (TLC)

Task & Subtask Planner

	Course:	Assignment: Length: Exam / Submission Location:				
	Format:					
	Due Date:					
	Sub-Task	1	Time Needed	To be done when, where		
1						
2						
3						
4						
5						
6						
	Total Time Needed					

	Course:	Assignment	•		
	Format:	Length:			
	Due Date:	Exam / Submission Location:			
	Sub-Task	I	Time Needed	To be done when, where	
1					
2					
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4					
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6					
	Total Time Needed:				

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	Total Time Needed:					

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2			
3			
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Total Time Needed:



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	Sub-Task	1	TimeTo be doneNeededwhen, where			Sub-Task	1	Time Needed	To be done when, where	
1					1					
2					2					
3					3					
4					4					
5					5					
6					6					
	Total Time Needed:			Total Time Needed:						
				Course:	Assignment:					
	Course:	_	Assignment:		_	Format:	Length:			
	Format:	_	Length:		_	Due Date:	Exam / Submission Location:			
	Due Date:	Exam / Submissi	Exam / Submission Location:			Sub-Task	Sub-Task		To be done when, where	
	Sub-Task	Time To be done Needed when, where		1			Needed			
1					2					
2					3					
3					4					
4					5					
5					6					
6						Total Time Needed:		I		



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