

University of Rochester
Center for Student Conflict Management Alcohol and Other Drug Education Graduate Assistant

The purpose of The Center for Student Conflict Management is to help students become positive and successful community members during their college careers and beyond. The CSCM is comprised of three units, Alcohol and Other Drug Education, Conduct, and The CARE Network, which operate as a cohesive team to support students at the University of Rochester. We are seeking individuals to work as a part of this team as Center for Student Conflict Management Graduate Assistants. Each graduate assistant will have the opportunity to collaborate with all of CSCM, while maintaining primary focus in one specific unit. The primary charge of the CSCM-AOD Graduate Assistant will work to help support the goals of the program to proactively meet the healthy behavior promotion and prevention needs of students through outreach, programming, and self-care management consultations.

Essential Duties, Tasks, and Responsibilities

BASICS - Brief Alcohol Screening and Intervention for College Students

- Attend skills-based training to learn about the BASICS program and practice Motivational Interviewing (MI) techniques
- Assist in updating and maintaining BASICS caseload database via IMPACT software program, ADVOCATE, and Excel tracking sheet
- Meet with students assigned to the BASICS program through the student conduct process
 - Two in-person/Zoom meetings and an online survey are required for the program- responsible for scheduling meeting dates/times with assigned students, following through with survey completion, and supporting the student throughout the program

Programming and Outreach

- Work with Assistant Director for Alcohol and Other Drug Education to develop creative outreach projects and programs to effectively deliver prevention messaging and social norms campaign messaging to campus community
- Co-facilitate trainings such as, alcohol education seminars, cannabis education seminars and SWARM trainings for students on risk reduction and event management
- Provide assistance with event planning for campus-wide trainings, presentations, and programs as needed

Research and Assessment

- Research college health trends related to alcohol and other drug use
- Actively pursue current health information and new health trends in order to act as an accurate resource of information for alcohol and other drug education initiatives
- Participate in NCHA/CORE data campus survey collection and analysis
- Follow-up with BASICS participants with online feedback survey and track results

Committee Involvement

- Participate in SCAPE meetings

Center for Student Conflict Management

- Provide support to the CARE Network as assigned, including, but, not limited to, student engagement, creating and assisting with programming and outreach to campus community
- Provide support to the Campus Conduct System as assigned, including, but, not limited to, student engagement, creating and assisting with programming and outreach to campus community
- Participate in Conflict Management work as assigned by the Director or Assistant Director.

Time Commitment

8-10 hours per week including some evening and weekend events. A one-year appointment could begin August 14th, 2023 concluding May 2024 with possible reappointment. The CSCM can be flexible with start and end dates if necessary.

Eligibility Requirements

- Must be a full-time, matriculated graduate student in a Master's or Doctoral program at the University of Rochester
- Preference will be given to candidates with a bachelor's degree in public health, health promotion, higher education, or a related field
- Preference will be given to candidates pursuing a master's degree in public health, health promotion, social work, mental health or school counseling, higher education or a related field
- Ability to work as a member of a team with professionals from across campus

- Evidence of practice using public health models and behavior change strategies in an educational setting including one-on-one consultations
- Familiarity with health promotion and prevention strategies and literature
- Strong organizational skills and interpersonal skills
- Ability to manage multiple projects and timelines
- Familiarity with current technology, software, communication and marketing methods

Remuneration

\$16.50/hour