



The Student Organization Insider

January 2021

Dear Student Leader,

Happy New Year! I am truly proud of the Meliora spirit and resilience you have displayed during the fall semester to keep our Student Organizations a mainstay of college life. Interacting with Student Organizations is one way students found a sense of community during a very unusual time.

Although 2021 has had a rocky start, there is hope on the horizon as our amazing health care professionals work tirelessly to vaccinate the population. We all need to continue to remain diligent in our safety protocols a little longer as we work to contain this virus.

We are all in this together and I give you my word that we will do everything in our power to help you succeed. Please pay close attention to the important information contained in this newsletter, and do not hesitate to reach out to your advisor with any questions or concerns.

Warm wishes,
Anne-Marie Algier, Associate Dean of Students

What's Inside:

1. [Event Proposal and Registration Updates](#)
2. [Room Reservations](#)
3. [Mid-Year Leadership Training \(MYLT\)](#)
[Student Organization Annual Review \(SOAR\)](#)
5. [How To Be An Antiracist Leader](#)
6. [Win \\$500 For Your Student Organization](#)
7. [Winter Activities Fair](#)
8. [Nominations for Student Life Awards](#)
9. [Apply to be a Student Alumni Ambassador](#)
10. [Springfest Planning](#)
11. [Opportunities for Partnership](#)
12. [Medallion Program Workshops](#)
13. [Copyright Media](#)
14. [Officers and Advisors Listed on CCC](#)
15. [CCC Support Form](#)

Event Proposal and Registration Updates

As a reminder, during the Spring 2021 semester Student Organizations will proceed with the same process as Fall 2020. The [Virtual, Hybrid, and In-Person Event, Activity, and Program Proposal](#) form must be completed and approved before registering any event on CCC. This proposal form must be submitted fifteen (15) days prior to the proposed event and must be filled out for any event type, including virtual. The event registration process cannot begin until the event is approved.

Student Organizations will not be permitted to host events or meetings through January 9th. Starting January 10th, Student Organizations can start to host virtual General Member Meetings (GMM) as long as no resources are being requested. The funding request form for College Student Organizations will reopen January 24th for events starting on February 1st and beyond.

Regular meetings and events can occur starting February 1st; provided the Virtual, Hybrid, and In-Person Event, Activity, and Program Proposal form is approved. Please contact your Organization's advisor if you have questions.

Room Reservations

Room reservations for events will continue to be part of the even proposal process. Student Organizations must submit their event proposal and, if approve, an appropriate location will be determined and reserved for the event.

The priority deadline for executive board meetings, outdoor GMMs, rehearsals, and club sports practices is Sunday, January 10th. Organizations who submit by this deadline will be randomly

drawn and assigned a location that best fits their needs.

If you miss the deadline you can still submit. After review, if there is still space available, we will do our best to try and find a space from what is available at that time.

- Executive Board meetings should use the [Executive Board Meeting Request](#) form.
- Club sports, dance, and performing arts Organizations should submit their rehearsals/practices using the [Rehearsal/Practice Request](#) form.
- Outdoor GMMs should be submitted through the [Virtual, Hybrid, and In-Person Event, Activity, or Program Proposal](#) form.

Mid-Year Leadership Training (MYLT)

Mid-Year Leadership Training registration is now open for the opening session at 7 p.m. EST on Tuesday, January 26th. You can RSVP to the opening session and your advisor's session by visiting the [Mid-Year Leadership Training webpage](#). There are three components of MYLT:

1. Opening Session
2. Advisor Session
3. Event Registration - or - Business Manager Training if you are a newly elected Business Manager.

This training is for **newly elected officers of officers who missed Fall Leadership Training**. Returning student leaders who attended Fall Leadership Training may participate; however, it is not expected.

Student Organization Annual Review (SOAR)

All College Student Organizations are evaluated through the [Student Organization Annual Review](#). The [self-report](#) for Student Organizations is open! Student Organizations must submit their self-report by **11:59 p.m. EST on Sunday, January 24th**. Only one self-report can be submitted per Organization. This is not something that should be completed by one office and it is encouraged to involve the entire executive board in completing the self-report. The period under review is January 2020 through December 2020.

- Organization CCC site review began on Monday, January 4th. You can visit [CCC's Frequently Asked Questions](#), if your Organization has questions regarding CCC. Additional CCC questions can be referred to [CCC Support](#).

How To Be An Antiracist Leader

Becoming an antiracist leader requires a commitment to ongoing learning and individual action. Are you ready to make positive personal changes and develop the ability to express these

changes?

Dr. Ibram X. Kendi's book, *How to Be an Antiracist*, will help guide your self-examination of the relationship between race, racism, and antiracism. As leaders, this examination supports goals to authentically contribute towards racial equity on our campus community, as well as, through our civic, social, and familial roles. The course includes an exclusive session with Dr. Kendi and a copy of his book.

[Register](#) for this five-session course **by January 25th** and learn more [here](#).

Win \$500 for your Student Organization

The Community Engagement Challenge grants support projects that build and strengthen ties between the University and the City of Rochester. Funds may be used to cover the cost of transportation, materials for a community service project, or the cost of training that will help an Organization improve its ability to engage with the community. [Learn more](#) and submit your application **before February 1st**. Sponsored by the Center for Community Engagement and a gift from the Class of 2011.

Winter Activities Fair

Kick-off the spring semester at the second-ever Virtual Activities Fair! This event will take place on CCC throughout Winterfest Weekend - **starting on Friday, February 5th and ending Sunday, February 7th**. The fair will be active each day at different times to accommodate varying schedules and time zones. During the fair, you will be able to showcase your Organization while connecting and engaging with new and returning students.

Designing your virtual booth will be very important and should include as much information as possible. Stay tuned for an upcoming email from your Organization's advisor with more information on how to get started and deadlines for setup. Not the best with technology? That's okay - there will be two live trainings, plus a recorded training you can view anytime.

Nominations for Student Life Awards

The annual University Student Life Awards recognizes undergraduate students and Student Organizations who - through service to others, investment of talent and time, and pursuit of excellence - have significantly and positively impacted the University of Rochester and/or surrounding communities. **Nominations are open through February 10th**. Review the available awards and submit nominations [here](#). Sponsored by the Office of the Dean of Students.

Student Alumni Ambassadors

Student Alumni Ambassadors' (SAA) are a select group of undergraduate students who **serve as a bridge to our University alumni community** by representing the student body, providing a glimpse of current student culture, and by sharing their personal Rochester experience! This program provides opportunities for networking across the University and alumni community, including, shaping future student and alumni programs, and developing both personal and professional skills as a student and beyond.

Qualities that make up an SAA:

- Positive, responsible, and enthusiastic.
- Strong interpersonal communication skills.
- Enjoys meeting new people and expanding their professional and personal networks.
- Familiar with current campus initiatives, as well as the University's history and mission.

Applications will go live mid-January. You can find more information [here](#), and by following along on Instagram [@uofr.saa](#). Please note, you must be enrolled during the 2021-2022 academic year to apply.

Springfest Planning

[Springfest Weekend](#) will take place **April 30th through May 2nd, 2021!** The weekend will feature a variety of traditional and reimagined events of Student Organization performances, shows, novelties, as well as Dandelion Day on April 30th.

If your Organization would like an event represented on the Springfest calendar, please contact [Jill Wulfenstein](#) by 5 p.m. EST on Wednesday, March 3rd. If your Student Organization would like to host an activity at the Dandelion Day Carnival, please contact [Kerimar Nadal](#) by 5 p.m. EST on Wednesday, March 3rd.

Opportunities for Partnership

Is your Student Organization looking to host events, activities, or programs but not sure where to start? Have an idea for a program or in need of support? There are several partnership opportunities for Student Organizations to help provide events for the campus community. Share your concept with your advisor so we can work together to make it happen!

ROC Tix: This program focuses on getting undergraduates to experience the City of Rochester by offering the opportunity to enjoy local and regional off-campus events. This semester, ROC Tix is bringing the Rochester experience to you, with "ROC Tix From Home." Due to COVID guidelines, there are limited offerings in the community, but unique events and opportunities are still available. Student Organizations can co-host ROC Tix events with Wilson Commons Student Activities. Examples: Rochester Brainerly workshops and picnics in the park. There are many possibilities!

UR Late Night Co-Sponsorship Opportunities: This program provides resources for Organizations and hosts events from 9 p.m. to 1 a.m. on weekends. Upcoming UR Late Night events are displayed on [CCC](#). Examples: trivia night, mug decorating, paint night, FIFA tournament, glow yoga, and stand up comedy.

- Event must occur primarily between 9 p.m. and 1 a.m. on Thursday, Friday, or Saturday nights (with a focus on Friday and Saturday).
- Event must be inclusive of all undergraduates and appeal to a broad audience.
- Event must be creative and unique, providing a programming option that does not typically exist for most students.

Is your Student Organization interested in co-sponsoring an event with UR Late Night during the spring semester? [Fill out this form](#) to express your interest! Whoever submits the form, will be contacted by the UR Late Night Committee.

Sunday Strolls: Enjoy the beautiful spring weather later in the semester and explore areas near campus with your Organization! These casual walks are a great opportunity to get to know one another while taking in the sights around Rochester. Walking maps can be provided if you wish to use them.

Meliora Kitchen: Sponsor a sustainable cooking show featuring Dining chefs and students preparing meals using local produce from Hillside, on-campus locations, and the Rochester Public Market. This live Zoom event will allow for chef interaction and can be customized for your Organization.

Reach out to your Organization's advisor if you have ideas for "ROC Tix From Home," UR Late Night, or want to sponsor one of the other programs listed.

Medallion Program Workshops

As an initiative of the Office of the Dean of Students, the Medallion Program is a flexible three-tiered program that provides workshops, interactive activities, and personal reflection to develop leadership capabilities. Student Organizations can request any workshop for their Organization [here](#). All workshops will be held virtually over Zoom and are EST. Register on [CCC](#) for access and to attend. You do not need to be enrolled in the Medallion Program to attend.

Day	Date	Time	Facilitator	Workshop	Domain
Thurs.	Jan. 21	4:30 p.m.	Stacey Fisher	Transitioning Leadership	Interpersonal Competency (Level 2)
Fri.	Jan. 22	3 p.m.	Col Raimond	Masculinity	Intrapersonal Development
Tues.	Jan. 26	4:30 p.m.	Julianne Foster	Practices of Leadership	Opening Session (Level 2)
Wed.	Jan. 27	9 a.m.	Alexander Pavlicin, Andrew Cirillo, and Laura Ballou	Membership Retention	Interpersonal Competency

Copyright Media

It is important to understand copyright laws when creating publicity, logos, and other items for your Organization. Avoid Google searches! Stealing images, videos, music, or artwork is a serious offense and can result in legal action. Copyright materials are forbidden to use without the owner's permission, and many items are not properly labeled as such. Only utilize graphics that are clearly tagged with their usage capabilities. There are a multitude of free resources with images that are open content. If you need help finding these resources, or identifying potential issues, reach out Wilson Commons Student Activities' [Manager of Marketing and Communications](#).

[Read more](#) on the University's commitment to upholding the principles of intellectual property as embodied by the U.S. copyright law.

Officers and Advisors Listed on CCC

As a reminder, do not remove your Organization's advisor from your list of officers. It is mandatory to keep an advisor listed. Without an advisor listed, processes such as event proposals and activity reflections can be missed.

Additionally, do not forget to update your CCC rosters to reflect any officers that may have transitioned at the end of the semester.

CCC Support Form

Want to give feedback? Do you or your Organization want personalized training? Are you having an issue? Fill out the [CCC Support Request](#) form. The Support Request form is the most direct way to get training help, and your questions answered about CCC.

This publication is brought to you by Wilson Commons Student Activities: The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization Insider (SOI) is intended to keep student leaders informed on opportunities and updates from their areas of advisement: Students' Association, Athletics, the Interfaith Chapel, Fraternity and Sorority Affairs, Residential Life, Center for Community Engagement, the Hajim School, and Wilson Commons Student Activities. The SOI will not focus on information available to students through The Report or Weekend Highlights, and it will not be used to advertise student organization events. Instead, this newsletter is a unique and specialized publication with information and opportunities that are relevant to you as student leaders.
