

The Student Organization Insider

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Student Organization Annual Review

Student Organizations advised by Wilson Commons Student Activities, the Rochester Center for Community Leadership, Athletic & Recreation, and the Interfaith Chapel are reviewed and evaluated on an annual basis. The SOAR consists of the self-report, Leadership Training attendance, CCC site review, and advisor feedback among other things. All organizations required to submit a self-report as part of SOAR will receive an email with more details by the end of the week. A couple of key dates are:

- Student organizations must submit their self-report by midnight on December 3rd, 2018.
- All Activity Reflections and/or Assessment forms for the review period must be submitted by the last day of classes (December 12th). If organizations have a planned study break after December 12th, activity reflections for these study breaks are due by the last day of exams (December 21st).
- The self-report questions will be available by Friday, November 2nd and the online form will be able to accept submissions beginning at 5pm on Tuesday, November 6th.
- There will be SOAR Training/Information Sessions available for Organizations to attend:
 - Wednesday, November 14th from 6:00-6:30pm
 - Friday, November 16th from 3:30-4:00pm

All organizations advised by Fraternity and Sorority Affairs complete **Expectations for Excellence Annual Report**. Documents are due through email to excellenceGA@rochester.edu by 11/8/18 at 11:59pm.

Just like companies, departments, and other professional organizations, completing an annual report of your organization can be a powerful tool to help your organization become ever better, Meliora.

Save the Date: Winterfest 2019

Winterfest Weekend will take place February 1-3, 2019! The weekend will include an ice-carving demonstration, special comedic performance, movie, themed dinner, and several other events hosted by various student organizations and campus departments. Winterfest Weekend is one of the College's four [Community Weekends](#). If your organization would like an event represented on the Winterfest calendar, please contact [Brian Magee](#) by January 11, 2018.

The information in this edition promotes your organization's success. You don't know what you don't know and we want you to know. WCSA hopes that this publication will keep you informed of student organization operations/opportunities. For more information on policies and procedures, visit the WCSA website at <http://rochester.edu/college/wcsa/>.

SOFO and SAAC Dates to Know

Fall Supplemental Deadlines:

- Last day to submit Fall Supplemental requests for Small Scale programs 11/9/2018
- Last day to submit Fall Supplemental requests for Large Scale programs 11/3/2018
- Last Supplemental hearing date for Fall 12/4/2018
- No Supplemental Hearings 11/22/2018

Preparing for next semester-

- Budget Training will be held for all eligible Student Organizations that wish to submit a budget on 1/22/2018.
- There will be a Business Manager training during the Mid-year leadership training on 1/15/2018.

Student Organization Accolades & Awards

Do you have something exciting to share about your organization? We would like to feature exciting news in each month's Organization Insider! Fill out this [form](#) and let us know what you'd like to share!

- ◇ Nils Kingston of Cycling Club finished 6th in the Dual Slalom at Nationals and is going to Missoula, MO on 10/18/18
- ◇ Women's Rugby defeated St. Bonaventure, the number one seed, 37-32 in round of their playoffs on 10/20/18.
- ◇ Women's Club Volleyball finished 3rd at a tournament at SUNY Cortland on 10/20/18.
- ◇ Club Tennis finished 4th at Sectionals on the weekend of 10/20/18 in the Bronx, their highest result ever! They earned an automatic bid to Nationals in Arizona!

Alternative Spring Break Organizer Meeting

Are you planning an alternative break trip over winter or spring breaks? There is a mandatory meeting for all trip organizers on Thursday, November 8th from 3-4pm in Douglass Community Room (407). We'll review key deadlines, funding options, requirements and other information you need to know to plan the trip.

Task Force to Examine Student Organizations

Based on legislation that was passed last academic year by student government, this taskforce was created to address the question, "What is a student organization?" This taskforce will address issues with fairness and equity relating to guidelines that govern student organizations, review the rights and privileges of being a recognized student organization, and evaluate the current classification system of student organizations, including the structure of organizations having committees. The taskforce has begun to meet and do its work and student feedback is an important part of the process. Student leaders will be invited in to taskforce meetings for conversations, but the taskforce will be using additional tools to gather feedback.

The first is through a [feedback form](#) that can be submitted by any student to provide feedback on the taskforce's key questions.

Secondly, there will be a town hall meeting hosted by the taskforce to hear directly from students on Wednesday, December 5th at 5pm in the Gowen Room. All are welcome to attend.

84th Annual Boar's Head Student Host Applications

One of the University's oldest and most beloved traditions, the Boar's Head Dinner began in 1934. The dinner recalls the spirit of English court dinners, such as those served at Queens College, Oxford University, during the Middle Ages. Student Leaders are invited to host tables at the 84th Annual Boar's Head Dinner on Thursday, November 29, 2018 at 7 PM in the Feldman Ballroom, Douglass Commons. Student host duties include inviting a faculty/staff member to co-host the table with you, greeting the guests at your table, and alerting the servers when the table needs more food. Please note that student hosts will not be responsible for serving food. To indicate interest and learn more about host responsibilities, fill out the [Boar's Head Student Host Application](#). Submissions are due by 11:59 PM on Friday, November 2, 2018. For more information, please email the Student Programming Board Boar's Head Chair, [Jessica Shang](#).

Douglass Community Kitchen

Interested in hosting an event in the Douglass Community Kitchen?

The Douglass Community Kitchen features a gas cooktop, digital display oven, commercial grade dishwasher, and a growing collection of cooking supplies and equipment. With seating for 24, and conveniently located on the fourth floor of Douglass Commons across from the Douglass Community Room, the space is the ideal location for hosting events and programs. The Community Kitchen is reserved through Virtual EMS, at least eight days prior to the event.

All reservations must have at least one Approved Kitchen User present at all times. To become an Approved Kitchen User individuals can sign up for kitchen training using the "Community Kitchen Training Sign Up", on the CCC website, in the Forms section.

Upcoming Trainings:

Thursday, November 29th at 9:30am

Monday, November 5th at 2:30pm

If you have any questions, please contact [Ken Beck](#), Assistant Director of Student Life Operations

Need Money for your Organization?

Crowdfunding is a great way for students to let alumni, families, and community members know about your projects and cause and how to support it!

If a student organization is interested in crowdfunding, it is important to meet with their primary advisor about a potential campaign before starting the process.

A campaign can take anywhere from 45-60 days to get launched, including the time it is live.

Now is the time to start thinking about if a crowdfunding campaign is something your organization would be interested in for the Spring Semester.



Monday - Wednesday - **NOV. 19 - 21, 2018**

Sunday - Sunday - **NOV. 25 - DEC. 2, 2018**

Visit the Spurrier Building Manager Desk During
Building Hours or Call 585-622-5996

SPURRIER BASEMENT STORAGE
(upper entrance by Susan B. Anthony Hall)

Get your bike out of your residence hall room and securely stored for the winter! Bike registration is FREE and required.

For UR Undergrads only.

Retrieval dates will be in March 2019.

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Mandatory: It's On Us Course

Some executive board members received an email on 10/30/18 because they have not satisfactorily completed the "It's on Us" sexual misconduct course. Please talk as an eboard to make sure everyone has completed it. Failure to do so by Friday, November 9th those eboard members and the organization(s) they are affiliated with will lose access to room reservation privileges and have their budget frozen. Individuals must earn a 95% or higher on the course exam to successfully pass. They can find the course by searching "sexual misconduct" under the courses tab in Blackboard.

Medallion Program Workshops

Level Up Your Leadership! and keep progressing through the program. All workshops can be found on [CCC as events](#). You do need to RSVP by clicking on the event in CCC! Workshops will be canceled if we do not have 10 people RSVPed in the event. Remember to share with members who you see potential in!

Date	Time	Facilitator	Workshop	Domain
11/2/2018	3:00pm-4:00pm	Heather Maclin	Teambuilding: Learning Different Strategies and Practicing Them	Level 2: Interpersonal Competence
11/6/2018	6:30pm-7:30pm	Lydia Crews	Three Keys to Building and Leading Successful Collaboration and Co-Sponsorship	Level 2: Interpersonal Competence
11/9/2018	3:00pm-4:00pm	Eleanor Oi	Introduction to Decision Making	Cognitive Complexity
11/13/2018	6:30pm-7:30pm	Dr. Jessica Guzman-Rea	Intercultural Communication and Awareness	Knowledge Acquisition
11/16/2018	3:00pm-4:00pm	Jodyi Wren	Building Career Competencies Across Campus and Beyond	Practical Competence
11/27/2018	3:00pm-4:00pm	Mary Beth Spinelli	Conflicts 101: Harnessing the Power of Ideas	Level 2: Interpersonal Competence
11/30/2018	3:00pm-4:00pm	Ed Feldman	Values: Intrapersonal Development	Intrapersonal Development

CCC Tips and Tricks

Did you know your organization can create its own forms? Campus Community Connection includes a tool for Organizations to create and manage forms for organizational business! Any officer of an organization with appropriate access to organization management can create a form and view its responses.

For more information on creating forms, [check out this quick guide](#), or contact David South (david.south@rochester.edu), Application Administrator and Analyst. All Forms are subject to administrative review.

This publication is brought to you by Wilson Commons Student Activities: The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization Insider (SOI) is intended to keep student leaders informed on opportunities and updates from their areas of advisement: Students' Association, Athletics, the Interfaith Chapel, Fraternity and Sorority Affairs, Residential Life, Rochester Center for Community Leadership, the Hajim School, and Wilson Commons Student Activities. The SOI will not focus on information available to students through The Report or Weekend Highlights, and it will not be used to advertise student organization events. Instead, this newsletter is a unique and specialized publication with information and opportunities that are relevant to you as student leaders!