



The Student Organization Insider

November 2019

The information in this edition promotes your organization's success. You don't know what you don't know and we want you to know. WCSA hopes that this publication will keep you informed of student organization operations/opportunities. For more information on policies and procedures, visit the WCSA website at <http://rochester.edu/college/wcsa/>.

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Save the Date: Winterfest 2020

Winterfest Weekend will take place January 31- February 2, 2020! The weekend will include an ice-carving demonstration, special comedic performance, movie, themed dinner, and several other events hosted by various student organizations and campus departments. Winterfest Weekend is one of the College's four Community Weekends. If your organization would like an

event represented on the Winterfest calendar, please contact [Brian Magee](#) by December 11, 2019.

Save the Date: Mid-Year Leadership Training

Tuesday, January 14th, 2020 from 2:00pm – 5:30pm

The training's focus is for new student organization leaders (new to a position or first time on an executive board) or those who missed the Fall Leadership Training. It is HIGHLY ENCOURAGED that each organization send one executive board representative to the training. New leaders or those who missed attending Fall Leadership training need to attend the whole training. Returning leaders can select which breakout sessions you would like to attend in order to Level Up your leadership. Go to one, two or all of it. Your choice. It is not required to attend.

The Medallion Program University of Rochester



Request a Workshop

Top 3 Workshop Benefits

1. Strengthen the leadership dynamic within your organization
2. Learn how to run your E-board in the most efficient manner
3. Complete required trainings

Sample Workshops

- Practices of Leadership
- Non-Violent Communication
- Implicit Bias
- Resilience and Adaptability
- Transitioning Leadership

[Full list of workshops online](#)

The Medallion Program workshops are aligned with the College Competencies:

CAREER DESIGN & MANAGEMENT	LEADERSHIP
INTERCULTURAL & GLOBAL FLUENCY	ORAL & WRITTEN COMMUNICATION
ADAPTABILITY & RESILIENCY	TEAMWORK
CRITICAL THINKING & PROBLEM SOLVING	

Scan QR Code
for Request a
Workshop Form



To learn more, please visit the Medallion Program on CCC or www.rochester.edu/college/rccl/leadership/medallion/

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ASL Interpreting for College Student Organization Events

If college student organizations have a request or need an ASL interpreter for their events, they must complete the Office of Disability Resources' [ASL request form](#). Please note that submissions will need to include the name(s) of the deaf consumer(s)

before being approved. If you have further questions on this please contact [Brian Magee](#) in Wilson Commons Student Activities.

Associate Member Implementation Team

The Students' Association Government is looking for student leaders who are interested in joining the Associate Member Implementation Team. Per the recommendations that were created by the [Task Force to Review Student Organizations](#) that were passed by Senate last Spring, this Implementation Team will look at all aspects regarding Associate Members within student organizations, including definitions and limitations. Time commitment will be about an hour a week, either meeting as a team or reviewing information, beginning at the end of this semester and continuing into next semester. If you are interested, please send an email to sa_arc@u.rochester.edu.

Accident or Injury During Student Organization Meetings or Events

In the event there is an Accident or Injury that occurs during your student organization meeting, event, or practice you need to submit the [Accident/Injury](#) form on CCC within 24 hours of any incident. Should you have any questions, please speak with your advisor.

Alternative Spring Break Planning

Planning an Alternative Spring Break Trip? Interested in the process? Make sure to stop by the Rochester Center for Community Leadership information session on Friday November 1st from 3:30-4:30 in Genesee 323. All logistics and processes to have trips approved through the College will be discussed during this session, and if you are planning to hold an Alternative Break Trip you need to be there or have a representative from your organization. If you have any questions please reach out to Scott Sheehan at ssheeha4@ur.rochester.edu

Student Organization Annual Review

Student Organizations advised by Wilson Commons Student Activities, the Rochester Center for Community Leadership, Athletic & Recreation, and the Interfaith Chapel are reviewed and evaluated on an annual basis. The SOAR consists of the self-report, Leadership Training attendance, CCC site review, and advisor feedback among other things. All organizations required to submit a self-report as part of SOAR will receive an email with more details by the end of the month. A couple of key dates are:

- Student organizations must submit their self-report by noon on December 6th, 2019.
- All Activity Reflections and/or Assessment forms for the review period must be submitted by the last day of classes (December 11th). If organizations have a planned study break after December 11th, activity reflections for these study breaks are due by the last day of exams (December 20th).
- The self-report questions will be available during the first week in November and the online form will be able to accept submissions beginning at 5pm on Thursday, November 7th.
- There will be SOAR Training/Information Sessions available for Organizations to attend:
 - Wednesday, November 13th from 6:00-6:45pm
 - Friday, November 16th from 3:00-3:45pm

All organizations advised by Fraternity and Sorority Affairs complete Expectations for Excellence Annual Report. Documents are due through email to excellenceGA@rochester.edu by 11/7/19 at 11:59pm.

Just like companies, departments, and other professional organizations, completing an annual report of your organization can be

a powerful tool to help your organization become ever better, Meliora.

CCC Support Form

Want to give feedback on the new CCC? Do you or your organization want some personalized training? Are you having an issue? [Fill out our CCC Support Request form!](#) The Support Request form is the most direct way to get training, help, and your questions answered about CCC.

SAAC & SOFO End of Semester Dates to Know

- Last day to submit large Programming Supplemental: November 10th
 - Last day to submit small Programming Supplemental: December 2nd
 - Last day to transact in SOFO: December 11th
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ECM Services Update

Given the considerable number of events scheduled during the timeframe of Thursday, November 14th thru Sunday the 17th, ECM Event Support will be “blacked out”, and unable to provide services for any reservation that currently does not have a confirmed booking on these dates.

Reservation Templates

Reservation templates will open soon! Your Organization's VEMS Contact will receive an email during the first week of November with the timeline and updates to the reservation process.

If your organization's VEMS Contact is changing or needs to be updated, submit the [Change Virtual EMS Contact form](#) in CCC.

Last Medallion Workshops of Semester

Level Up Your Leadership! All workshops can be found on CCC as events. You do need to RSVP by clicking on the event in CCC. Workshops will be canceled if we do not have more than 5 people RSVPed in the event. All workshops will be located in Douglass Commons Room 401.

November Workshops

Day	Date	Time	Facilitator	Workshop	Domain
Friday	11/1	3-4pm	Anne-Marie Algier & Laura Gavigan	Resilience and Adaptability	Practical Competence
Tuesday	11/5	5:30-6:30pm	CETL/Hoang Pham	Building Time Management Habits and Strategies	Practical Competence
Friday	11/8	3-4pm	Stephen Armstrong	Transitioning Leadership	Level 2 Interpersonal Competence

Day	Date	Time	Facilitator	Workshop	Domain
Tuesday	11/12	5:30-7:30pm	Colleen Raimond	Safe Zone Training	Civic Engagement

Awareness Opportunities

In addition to the promotional opportunities available in student life spaces, student organizations can request to do something creative in a student life space by submitting an event registration for review. Upon approval, projects will need to be labeled with the goal of the project, the sponsor, and that the project was approved by WCSA. Any unapproved projects will be documented and removed immediately. If you have any questions, please email wcsa@rochester.edu.

85th Annual Boar's Head Student Host Applications

One of the University's oldest and most beloved traditions, the Boar's Head Dinner began in 1934. The dinner recalls the spirit of English court dinners, such as those served at Queens College, Oxford University, during the Middle Ages.

On behalf of the Student Programming Board, we are delighted to extend to you an invitation to act as a student host and join over six hundred members of the University of Rochester community at the 85th Annual Boar's Head Dinner! The dinner will be held at 7 PM in the Feldman Ballroom, Douglass Commons on Thursday, December 5, 2019. The dinner will be preceded by a private reception at 5:30 p.m. for student hosts and their faculty/staff co-hosts. As a student host, you will sit at the head of a table and welcome your fellow students, faculty, and administrators. You will be expected to ensure enough food is being served to the whole table and to be courteous and helpful to your table's server. It is your responsibility to invite a faculty/staff member from the University of Rochester to serve as a faculty/staff co-host at your table. Student hosts will be reserved a ticket in advance at a discounted price of \$10. Your faculty/staff member and one (1) guest will also be granted a ticket to the dinner for \$10 each.

To indicate interest and learn more about host responsibilities, fill out the Boar's Head Student Host Application [form](#). Submissions will be accepted until all limited spots are filled. For more information, please email the Student Programming Board Boar's Head Chair, [Ethan Yang](#).

Constitution Updates

If your organization is considering updating your constitution, please be sure to review the process, submit the interest form, and use the new approved template available on the SA Government website. (<https://sa.rochester.edu/sa/services-for-organizations/>)

Student Organization Accolades & Awards

Do you have something exciting to share about your organization? We would like to feature exciting news in each month's Organization Insider! Fill out this form and let us know what you'd like to share!

- **Nils Kingston** qualified for the second consecutive year for Nationals in Cycling on 10/10/19 at Big Bear Lake, CA! He has been a fixture among the nation's best in the sport.
- **Men's Club Soccer** went undefeated (8-0-2), the first time ever they went undefeated in their division (region 1 Upstate

NY). The team also earned a bid to Regionals in PA in two weeks! **Philip Cavallo** scored 12 goals in 10 games!

- The **Kendo team** attended a tournament at Cornell University, Ithaca, NY hosted by the Cornell Kendo Club (<https://cornellkendoclub.github.io/index.html>) over the weekend of October 19th. At this tournament there were both team matches as well as individuals, and our team was able to place second overall in our division.
- On October 19-20 in New York City, **Club Tennis** placed 7th out of 24 teams at the 2020 USTA Eastern Section Championships, beating Syracuse, Fordham, Stony Brook, Clarkson, and New School. **Kevin Shan** won Captain of the Tournament, an award given to the best captain out of all the teams.
- **Women's Club Volleyball** came out #1 out of 8 teams at the SUNY Geneseo volleyball tournament on October 26, 2019, taking home 2 new volleyballs as a part of our win.
- On October 26-27, **Mock Trial** competed against regional teams in the 12th Annual Case Western Spartan Throwdown in Cleveland, OH and the 2nd Annual U Conn New England Classic in Hartford, CT. **Meghan Yarussi** ('20) and **Alan Boka** ('20) received top witness awards, and **Izzy Murphy** ('22), **Jacob Knauer** ('21) and **Sydney Goldstein** ('22) received top attorney awards! Team North Face received the Spartan Throwdown Spirit of AMTA award for their exemplary spirit of sportsmanship and camaraderie!

This publication is brought to you by Wilson Commons Student Activities: The Student Organization Insider is WCSA's monthly e-newsletter for student organization executive boards and advisors. The Student Organization Insider (SOI) is intended to keep student leaders informed on opportunities and updates from their areas of advisement: Students' Association, Athletics, the Interfaith Chapel, Fraternity and Sorority Affairs, Residential Life, Rochester Center for Community Leadership, the Hajim School, and Wilson Commons Student Activities. The SOI will not focus on information available to students through The Report or Weekend Highlights, and it will not be used to advertise student organization events. Instead, this newsletter is a unique and specialized publication with information and opportunities that are relevant to you as student leaders

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