



Girls Who Code

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish Girls Who Code (GWC) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

Through teaching computer science skills and building a supportive, inclusive, and safe environment, the Girls Who Code club aims to empower young women, improve retention in computer science and related disciplines, and reduce the gender gap in technical fields within the Greater Rochester community.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - The student must also be an active member of the Girls Who Code Club. A student is considered an active member if they participate in at least 50% of the events held by the Girls Who Code club every semester.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students, and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to compete nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as ½ of the active membership plus one or more officer(s).

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President – must have been an active member of the executive board the previous year unless no one else is qualified
- B. Vice President
- C. Secretary
- D. Treasurer
- E. Marketing Manager
- F. Events Coordinator
- G. Tutoring Program Coordinator

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall maintain organization within the club, communicate with other executive board members, and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. In addition, the President will preside over all meetings and conduct all official organizational business.
- G. The Business Manager shall be responsible for maintaining all finances and keeping detailed records of all transactions.
- H. The Vice President will also preside at meetings and conduct all official organizational business when the President assigns them to do so, or in the President's absence.
- I. The Secretary shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes. In addition, the Secretary will reserve rooms and communicate with GWC members.
- J. Treasurer will be responsible for keeping accurate records of all financial matters

and collecting dues.

- K. Marketing Manager will create and maintain social media posts and flyers to help advertise Girls Who Code events.
- L. College Loops Coordinator will coordinate on- and off-campus events, and will serve as a liaison between the university and outside organizations.
- M. Tutoring Program Coordinator will recruit volunteers for the Girls Who Code tutoring program, organize volunteer training sessions, and assist Girls Who Code volunteers in designing lesson plans.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - Any active member, as defined in Article IV, Section One, may nominate a candidate for a position.
- B. Term of Office - Officers will hold their positions for one academic year. There is an overall term limit of 2 years for each position. Officers will take office in January and transitions will occur at the end of November (after elections).
- C. Timing of Elections - Elections will be held at the end of November. It will take place two weeks before the last day of classes.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. Girls Who Code of the University of Rochester will abide their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by Girls Who Code. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

Girls Who Code abides by the nondiscrimination policy of the University of Rochester.

Ji-Ze Jang

02/26/2021

Signature of Confirmation

Date

Ji-Ze Jang

President, Girls Who Code

Eden Thomas

02/26/2021

Signature of Approval

Date

Eden-Lyn Thomas

Chair, Student Organization Administration & Review Committee