



UNIVERSITY of ROCHESTER  
**STUDENTS' ASSOCIATION**  
GOVERNMENT

## **Grassroots**

### **ARTICLE I - ESTABLISHMENT**

We the students, faculty, and staff of the University of Rochester hereby establish Grassroots of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

### **ARTICLE II - MISSION STATEMENT**

Grassroots is the U of R environmental action and awareness group. We strive to raise awareness of our collective and individual responsibilities as members of the Earth, and to take action on behalf of a sustainable future.

### **ARTICLE III - MEMBERSHIP**

#### **SECTION ONE - MEMBERSHIP**

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's CCC site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - A person who has attended 30% or more of the semesterly general meetings, volunteered for at least 1 event, and is on Grassroots' CCC roster.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

### **ARTICLE IV - MEETINGS AND VOTING**

#### **SECTION ONE - QUORUM**

- A. A meeting shall be valid if a quorum is present. Quorum is defined as 3/5 of the active membership plus three or more officers.

## **SECTION TWO - VOTING**

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

## **ARTICLE V - OFFICERS AND QUALIFICATIONS**

### **SECTION ONE - OFFICER POSITIONS**

- A. Co-President (2) – Shall have at least one semester of previous experience on the executive board, unless no one else is qualified.
- B. Business Manager (1)
- C. Publicity Chair(s)
- D. Earthfest/Programming Chair(s)
- E. Clothing Exchange Chair(s)
- F. Senior Advisor(s) - Must have previous experience as a President or Business Manager, unless no one else is qualified.

### **SECTION TWO - DUTIES OF OFFICERS**

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. All officers shall plan and lead at least one general member meeting.
- F. All officers shall attend and volunteer at all Grassroots events and general member meetings.
- G. The Co-Presidents shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. Additional responsibilities shall include sending weekly emails, documenting minutes during e-board meetings, and communicating with other student organizations. The Co-Presidents shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions. The Business Manager will also be responsible for attending all Business Manager meetings and reporting back to the other Executive Board members.
- I. The Publicity Chair(s) shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.,The Publicity Chair(s) shall publicize events and spread Grassroots message to the

greater campus community. Additionally, the Publicity Chair should be responsible for reaching out about co-sponsorships and inviting other clubs to Grassroots events.

- J. The Programming Chair(s) shall plan and execute 1 to 3 group events per fall semester. This position shall also plan and execute the Earth Day celebration once a year in the Spring Semester.
- K. The Clothing Exchange Chair(s) shall plan and execute monthly Clothing Exchange events, this includes gathering a list of volunteers, creating a volunteer schedule, and being available for most of the duration of each clothing exchange.
- L. The Senior Advisor(s)'s primary responsibility will be to mentor the e-board during their transition period. This role carries an exemption from regular duties, necessitating attendance at e-board meetings once a month, as well as participation in one general member meeting and one volunteering event per semester.

### **SECTION THREE - NOMINATIONS AND ELECTIONS**

- A. **Nomination and Elections Procedure** - Nominations will take place through open nomination on an online form sent out by the co-presidents. Elections will occur by secret ballot through a form on CCC. Voting privileges will be extended to all active club members, as defined by Article II. The form will be open for 48 hours, if a nonactive member votes their vote will be removed. Counting of votes will be overseen by the Co-Presidents and one other member of the executive board, but not the candidates in that election. In the event of a tie, a second vote will occur by the creation of a new form. If this subsequent form ties again, the Co-Presidents (who were not allowed to vote) break the tie. If a member is running for two positions and is elected for both, they will be elected for the position they have shown preference for. The second person with the most votes will be elected for the other position. The sole exception to these regulations pertains to the Senior Advisor, who shall be nominated by the active members at the onset of the fall semester. Selection requires a two-thirds agreement from the active members. In the event that the selected member declines the role, a subsequent vote shall be conducted.
- B. **Term of Office** - The term of a Co-President is one year long and reelection is not allowed. Exceptions to this term limit may be made in order to fill a mid-semester vacancy in the Co-Presidency generated by a resignation or removal by vote of no confidence or if there is no person available to run for this position. Co-Presidents are the only officers limited to one term. The terms of the two Co-Presidents will be staggered so that at the end of every semester one Co-President will be outgoing, and the other Co-President will be at mid-term. One presidential election will therefore occur at the end of every semester. All other officer terms are two semesters long. In the event that an officer with a full-year position cannot serve the full year (due to study abroad, leave, resignation, etc), a replacement shall be elected to complete the preceding term. Transition periods will occur in the

remaining two weeks of the semester after the elections are held, new e-board members will take their positions at the beginning of the next semester.

- C. Timing of Elections – Elections will be held at least two weeks before the last day of classes each semester for the open e-board positions. For the Business Manager and Publicity Chair(s) these elections and shadow periods will occur in the Fall semester and they will assume their duties in the Spring semester. For the Clothing Exchange Chair(s), Senior Advisor(s) and Earthfest/Programming Chair(s) these elections and shadow periods will occur in the Spring semester for these individuals to assume their positions in the Fall semester. One of the Co-presidents will be elected in the fall, the other will be elected in the Spring. All of the positions serve for two semesters.

#### **SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS**

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a  $\frac{2}{3}$  majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

### **ARTICLE VI - RESOURCES**

#### **SECTION ONE - RESOURCES**

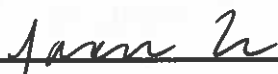
- A. Grassroots of the University of Rochester will abide by their Resource Agreement.

### **ARTICLE VII - HAZING POLICY**

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by Grassroots. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

### **ARTICLE VIII - NONDISCRIMINATION POLICY**

The Grassroots abides by the nondiscrimination policy of the University of Rochester.

  
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Signature of Confirmation  
Joann Le  
Co-President, Grassroots

2/12/25  
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Date



2/12/25

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Signature of Confirmation  
Kaylin Han  
**Co-President, Grassroots**

Date



2/19/25

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Signature of Approval  
Jessie Li  
**Chair, Student Organization Administration & Review Committee**

Date