



LOGOS

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish LOGOS of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The purpose of LOGOS is to publish a journal, LOGOS, for the undergraduate students of the University of Rochester. The aim of the journal is (1) to publish the best quality of art and literature offered by members of the University of Rochester community as deemed suitable by the Review Committee, (2) to enrich the educational and social experience of participants in all facets of publication by providing an opportunity to work in close contact with their peers, and a chance to gain experience in the field of journalism and allied endeavors, and (3) to hold events relating to arts and literature for the campus community.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - Any University of Rochester undergraduate student who has shown interest by participating in preparing the journal and has attended planning or working meetings on an ongoing basis since the previous semester or has shown substantial commitment as deemed such by the Editor-in-Chief. Active members must attend 10% of meetings each semester.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not

eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, nor travel as part of a college student organization.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as $\frac{1}{2}$ of the active membership plus three or more officers.
- B. The Editor-in-Chief shall preside at all general and Executive Board meetings.
- C. Executive Board meetings shall be scheduled by the Editor-in-Chief at a time as convenient as possible for all members of the Executive Board and shall be held on a regular basis. Special meetings of LOGOS shall be scheduled by the Editor-in-Chief as needed. Ample notice shall be given for all meetings (except in the event of an emergency) so that most members of the campus community may be aware of them.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The Editor-in-Chief shall only vote to break a tie.
- D. Voting and major policy decisions may be completed at properly advertised or regularly scheduled meetings. Any decision of the Editor-in-Chief may be vetoed by a $\frac{2}{3}$ vote of the Executive Board in the presence of a quorum.
- E. Rules of Voting:
 - a. Submissions need a simple majority of the voting population, not of the total people in the room, to be accepted.
 - b. Submissions must be from current undergraduates or graduates at the University of Rochester and submitted with an official University of Rochester email.
 - c. If there is a direct tie, the Editor-in-Chief can take away the right to abstain. If there is still a tie, the Editor-in-Chief may cast the deciding vote.
 - d. If the total number of abstainers totals more than a third of the people in the room (voting population of less than $\frac{2}{3}$), then further discussion and a re-vote will occur, wherein members are *strongly encouraged* to cast a vote. If at least two-thirds of the people in the room still cannot come to a decision, the piece will be revisited at a later time.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. The journal shall be published under the directorship of an Executive Board, which shall be responsible for the production of the journal, its distribution, its finances, and its content. The members of the Executive Board shall be elected to procedures

outlined in this constitution on the basis of their ability and their willingness to carry out the responsibilities of their position.

- a. Editor in Chief
- b. Business Manager
- c. Publicity Manager
- d. Organizational Manager
- e. Production Manager
- f. Events Manager

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The Editor-in-Chief shall bear ultimate responsibility for the content of LOGOS. They shall keep LOGOS' membership informed about LOGOS activities, and inform when appropriate the community at large. The Editor-in-Chief shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. They shall be responsible for maintaining a current copy of this constitution open to inspection by all members of LOGOS, Senators, and all members of the Students' Association. They shall also have "first-pass veto" power, where they can choose not to present any submitted work to the quorum for review if the work violates our community standards (work that is really offensive in some way, describes violence or assault, etc.). If further information comes to light that recolors our perspective of a piece such that it violates community standards, the piece can be pulled from the journal prior to publication. They shall also be responsible for conducting elections, managing submissions, and emailing out decisions.
- F. The Business Manager shall be responsible for maintaining all finances, keeping detailed records of all transactions, and preparing the budget for the upcoming semester.
- G. The Publicity Manager shall be responsible for all matters of publicity and intergroup relations. They are responsible for establishing and maintaining the overall image of the group, and managing the creation of LOGOS advertisements. They shall also be responsible for keeping all social media pages up to date. This includes Facebook, Twitter, and Instagram. They shall also work closely with the Events Manager to publicize the journal and all events.
- H. The Organizational Manager shall keep an accurate list of organization members, take and maintain meeting minutes, and send weekly emails informing the members of meetings and events. They shall keep a record of the voting and review meeting attendance.

- I. The Production Manager shall be responsible for the composition of the journal, for arranging workers to help in production, and for the scheduling of the Graphic Arts personnel as needed. They shall be responsible for the overall graphical layout and design of the journal and its preparation for printing. They shall also be responsible for arranging the printing of the journal with a printer deemed suitable by the Executive Board.
- J. The Events Manager is responsible for arranging co-sponsorships and finding groups to co-sponsor LOGOS events. They are accountable for registering events on the CCC and VEMS, and filling out activity reflections. They are also expected to arrange and plan large-scale LOGOS events.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - Elections to the Executive Board of the journal shall be done by the voting members of LOGOS in the presence of a majority of the Executive Board in office. Election to a position shall be by vote of the majority of members present at the time of election.
 - a. The Editor-in-Chief shall be responsible for properly advertising elections or position openings and for conducting the elections in accordance with this constitution.
 - b. Potential candidates for office shall nominate themselves by submitting their names in writing to the Editor-in-Chief. Each officer shall ensure that the candidate is informed of the qualifications and duties of their position and given adequate opportunity to meet and become known to members of the present Executive Board.
 - c. Elections shall take place in the order in which the duties have been listed above. A nominee may nominate themselves for several positions but will be eliminated from running for other positions once they have been elected. No person may hold more than one office, except in the case of the temporary need for an interim officer. Votes shall be cast by raising hands with eyes closed and then counted by a designated officer who is not running for that position. The results shall be announced at once. Candidates win with a simple majority of votes. If there is not a majority, there shall be a second vote between the two candidates with the highest votes. In the event of a tie with only two candidates, the Editor-in-Chief or another designated officer may break the tie.
- B. Term of Office - The general term of office shall be one year, after which time members will be given the opportunity to nominate themselves for the position. If no other member chooses to run for the position the previous officer may be given the option to continue on for the next term. Officers may also nominate themselves for a consecutive term if another member chooses to run for the position as well.
 - a. Previous members of the Executive Board and longstanding members may be recognized for continuing participation in LOGOS as Senior Editors

upon recommendation of the Editor-in-Chief and approval by a majority of the Executive Board.

- C. Timing of Elections -Elections shall be held during the month of March and the new positions will commence at the start of the following school year. All positions will be made available. Elections must be held at least 2 weeks before the last day of classes in the spring semester.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.
- E. Executive Board positions may be created or abolished temporarily by a majority vote of the membership in the presence of a quorum. Officers to fill these positions may be elected by a majority vote of the Executive Board in the presence of a quorum.
- F. In the case of vacancies on the Executive Board, the Editor-in-Chief shall appoint a replacement effective immediately, but subject to the approval of a majority of the Executive Board in the presence of a quorum.
- G. In the event of the temporary absence of the Editor-in-Chief, the duties of their position shall be carried out by an appointed member of the Executive Board. In the event of permanent absence of the Editor-in-Chief, the Organizational Manager or Business Manager shall arrange at once for the election of a new Editor-in-Chief and shall carry out the responsibilities of the position until the election is completed.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. LOGOS of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by LOGOS. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

LOGOS abides by the nondiscrimination policy of the University of Rochester.

Kirsten Bell

Signature of Confirmation

Kirsten Bell

Co-Editor-in-Chief, LOGOS

3/2/2023

Date

Syeda Mahnoor Raza

Signature of Confirmation

Syeda Mahnoor Raza

Co-Editor-in-Chief, LOGOS

3/2/2023

Date



Signature of Approval

Evan Ji

Chair, Student Organization Administration & Review Committee

3/20/2023

Date