



# **Taiwanese Student Association**

## **ARTICLE I - ESTABLISHMENT**

We the students, faculty, and staff of the University of Rochester hereby establish the Taiwanese Student Association (tsa) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of the Students' Association's recognition of this organization.

## **ARTICLE II - MISSION STATEMENT**

The Taiwanese Student Association is a student organization at the University of Rochester that promotes Taiwanese traditions and customs. We aim to provide a supportive and inclusive community where members feel a sense of belonging and camaraderie, fostering a deeper understanding and appreciation for cultural diversity among our members, whether you call Taiwan home or not.

## **ARTICLE III - MEMBERSHIP**

### **SECTION ONE - MEMBERSHIP**

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate at the college who has paid their SA activities fee. All members and associate members shall be listed on the organization's CCC site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member – To be an active member, individuals must attend at least 50% of the TSA events per semester, including smaller or larger events.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students, and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to perform, compete, or travel as part of a college student organization.

## **ARTICLE IV - MEETINGS AND VOTING**

### **SECTION ONE - QUORUM**

- A. A meeting shall be valid if a quorum is present. Quorum is defined as 50% of the active membership plus more than one officer.
- B. Voting on any issue shall be official only if the meeting is valid.

- C. All members shall have equal voting power.
- D. Procedure – All decisions shall be arrived at by a simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

## **ARTICLE V - OFFICERS AND QUALIFICATIONS**

### **SECTION ONE - OFFICER POSITIONS**

- A. President - To be eligible for this role, the president must have been an active TSA executive board member for at least two (2) semesters to be qualified for the nomination unless no candidate meets the requirements.
- B. Vice President - To be eligible for this role, the Vice President must have been an active TSA executive board member for at least one (1) semester unless no candidate meets the requirements.
- C. Business Manager - To be eligible for this role, the Business Manager must be an active TSA member for at least one semester unless no candidates meet this requirement.
- D. Event Coordinators - To be eligible for this role, Event Coordinators must have been active TSA members for at least one semester unless no candidates meet this requirement.
- E. Publicity Chair - To be eligible for this role, the Publicity Chair must have been an active TSA member for at least one semester unless no other candidates meet the requirement.
- F. First-Year Representative - To be eligible for this role, the First-Year Representative must be a first-year student and a new representative shall be selected at the beginning of each academic year.

### **SECTION TWO - DUTIES OF OFFICERS**

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. President:
  - a. The President shall preside over all meetings, fostering an organized environment and open communication among officers.
  - b. The President shall encourage participation, ensuring all voices are heard, and will delegate duties to support the club's mission.
  - c. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers, and delegate

duties to maintain a functioning club that fulfills the purposes set forth above.

- d. If any officer fails to fulfill their responsibilities, the President shall issue warnings as needed. If no improvement is observed after multiple warnings, the President may take disciplinary action, following this constitution, to maintain club integrity.
- e. The president shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.

**F. Vice President:**

- a. The Vice President shall lead executive board meetings in the President's absence, review meeting minutes, and assist in directing discussions to ensure officer participation.
- b. The Vice President shall ensure all events are registered, required forms are completed, and supporting officers with their action tasks.
- c. The Vice President shall maintain communication with TSA advisors, oversee event reminders and recaps, and assist Event Coordinators in preparing materials for major events.
- d. The Vice President shall take roll calls at all meetings, tally votes, keep an accurate list of organization members, and take and maintain meeting minutes.

**G. Business Manager:**

- a. The Business Manager shall oversee all financial transactions for TSA, ensuring compliance with the policies and procedures of the Students' Association Appropriations Committee (SAAC) and the Student Organization Finance Office (SOFO).
- b. The Business Manager shall collaborate with Event Coordinators to secure the necessary resources for each event, including but not limited to submitting funding applications and managing budgets.
- c. The Business Manager shall be responsible for maintaining all finances and keeping detailed records of all transactions.

**H. Event Coordinators:**

- a. Event Coordinators shall manage the planning and execution of all TSA events, including brainstorming ideas, organizing logistics, completing required activity reservations and forms, and assisting with promotional efforts as needed.
- b. Event Coordinators shall ensure the smooth operation of events by attending and overseeing event activities.

**I. Publicity Chair:**

- a. The Publicity Chair shall be responsible for maintaining all TSA social media platforms and designing promotional materials to facilitate community engagement.
- b. The Publicity Chair shall ensure timely promotion for each TSA event.

**J. First-Year Representative:**

- a. The First-Year Representative shall act as a liaison between the freshman class and the TSA executive board, facilitating communication and fostering engagement.
- b. The First-Year Representative shall support the TSA executive board by Collecting feedback for activity reflection forms and suggesting improvements for future events.

**SECTION THREE - NOMINATIONS AND ELECTIONS**

- A. Nomination and Elections Procedure - Open nomination: all active members can nominate candidates, including themselves for any executive position. Nominees will then be voted by all active members. The top three nominees will then be voted by the executive board. Additionally, each executive board member has one vote for each position. Lastly, all active members will vote to approve or deny the final decision made by the executive board.
- B. Term of Office - All officers shall serve a term of one academic year but a minimum of one academic semester. However, if an officer fails to demonstrate improvement in their contributions following formal warnings issued by the President, their position may be subject to review and potential replacement as listed in Section Four.
- C. Timing of Elections - Elections for all executive board positions shall be conducted in April of each academic year. All selected executive boards are required to attend Fall Leadership Training sessions. The election for the First-Year Representative will be held in the first two weeks of October each year, following the fall General Interest Meeting and at least one General Member Meeting. Additionally, one election should be held at least two weeks before the end of the fall semester each year.

**SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS**

- A. At the first valid meeting following a vacancy of an office, the position is to be filled in the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a  $\frac{2}{3}$  majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If no confidence in any officer votes to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

## **ARTICLE VI - RESOURCES**

### **SECTION ONE - RESOURCES**

- A. The Taiwanese Student Association of the University of Rochester will abide by its Resource Agreement.

## **ARTICLE VII - HAZING POLICY**

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Taiwanese Student Association. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

## **ARTICLE VIII - NONDISCRIMINATION POLICY**

The Taiwanese Student Association abides by the nondiscrimination policy of the University of Rochester.

	04 / 14 / 2025
_____ Signature of Confirmation	_____ Date
Lydia Yang President, Taiwanese Student Association	

	5/14/2025
_____ Signature of Approval	_____ Date
Jessie Li Chair, Student Organization Administration & Review Committee	