Hartford Notification Example

<div align="center">APPROVED – DISABILITY SUPPORTED</div>

EE Name: MS. SMITH
Work State: New York
Pref Cont #: 585/944-4920
Claim Nbr: 26369397

Date of Hire: 05/27/2008

STD Plan Name: WD STAT 1 Class 1/WD STAT - NY DBL

Status: Approved

Reason: Disability Supported

Total # Days Authorized: 53

First Day Absent: 01/24/2021
Last Actual Day Worked: 01/23/2021

Disability Date: 1/24/2021 - The Disability Date is the date the insurance company approved as the start date of the STD claim. Employees <u>must</u> use their own time for the first week.

If FMLA has been approved and is running concurrently with this claim, the FML codes start on the first day of disability. The "Disability Date" and not the "Benefit Begin Date".

Benefit Begin Date: 01/31/2021   - The Benefit Begin Date is the 8TH calendar day and is the first day that the DBL codes can be entered in time and labor.

Approved Through: 03/17/2021 - The Approved Through Date means no DBL codes should be entered beyond this date, even if you have a medical note telling you otherwise.
Date subject to change - may represent claimant's next office visit

Projected Return to Work Date: * 03/18/2021 -The Projected Return to Work Date is an estimation of when the employee can return to work based upon the medical information available at this time. Therefore, this date may change as new information becomes available.

Benefit End Date: 07/31/2021 - The Benefit End Date is the 6-month end date for the NYS Statutory benefit.

Return to work Information:
Work Status: Not At Work
Description:

From Date: 01/24/2021 - The From and Thru Dates are the range of dates the STD claim is Approved for.
Thru Date: 03/17/2021

** When an employee goes on leave, you will be entering codes Monday through Friday taking the standard hours and dividing by 5 for the hours per day.
*** Holidays – If a holiday falls in the first week of disability, enter the Holiday no pay code (HNP) plus a code using the employees own time. If it falls after the first week, enter HNP and DBL.

> We strongly recommend that upon receiving the Approval that all codes are entered from the Disability Date through the Approved Through Date

12/16/2022