



MONROE COUNTY SCHOOLS

Committed to Excellence • Focused on Success

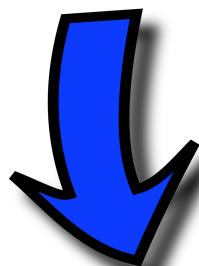
Monroe County Schools Nutrition Program

The mission for Monroe County Schools is simple: **Learn. Grow. Succeed.**

Dear Parent/Guardian:

Welcome to a new school year! The MCS School Nutrition Department is excited to have the opportunity to provide your child with nutritionally balanced meals that promote exceptional student achievement and learning. We invite you to visit our cafeterias and eat a delicious and healthy meal with your child.

The Monroe County Schools Nutrition Department will operate meal services under the traditional rules and regulations of the United States Department of Agriculture's School Breakfast Program and National School Lunch Program requiring the return of Free & Reduced Applications for school year **2023-2024**. Student/Adult meal prices are as follows:



Breakfast		Lunch	
Elementary:	\$1.50	Elementary:	\$2.55
Middle/High:	\$1.80	Middle/High:	\$2.80
Reduced:	\$0.00	Reduced:	\$0.00
Adults:	\$4.00	Adults:	\$5.00

It is important to note that your student will be provided 1 reimbursable breakfast and 1 reimbursable lunch per day. Any 2nd meals or extra items will be charged.

*******ONLINE PAYMENT OPTION*******

The School Nutrition Program will continue to offer the ability for parents to monitor their child's meal account balance, make online payments into their child's account, and receive low balance email alerts. In an effort to improve customer service, we have **School Cafe** which allows parents to view their child's account history online. Parents can see exactly what **extra meals and extra items** their child purchased. In addition, this program is web-based so all activity is "live;" therefore, parents won't have the 24-hour delay. To learn more about **School Cafe** or to set up an account id, visit

<https://www.monroe.k12.ga.us/schoolnutrition> or
<https://www.schoolcafe.com/>

FREE & REDUCED MEAL APPLICATIONS ARE ONLINE

If you would like to apply for Free & Reduced school meals, visit SchoolCafe.com and complete a meal application. Applications should be submitted before the first day of school to allow time for processing. 1 (ONE) application per household is needed. Paper copies are available at each school.

SPECIAL DIETARY NEEDS – The School Nutrition Program will work to accommodate students who have special dietary needs when the needs are accompanied by a **physician’s request**. Before we can make accommodations, we must have a Modified School Meals form completed and signed by a licensed physician. Parents can obtain this form from the School Nutrition Central Office, your child’s school nurse or school Nutrition Manager, or by visiting us on the web <https://www.monroe.k12.ga.us/schoolnutrition>.

BREAKFAST – Please encourage your child to eat breakfast at home or at school. Studies show that students who eat a nutritious breakfast are tardy less and absent from school less, spend less time out of class for behavior problems, and perform better on tests. Our breakfast program is expanding every year. All SNP staff look forward to greeting your students each morning for breakfast and each day for lunch. Please note, according to the USDA meal pattern for breakfast, all students **are required** to take a fruit or juice (OR both) with their breakfast. Please check with your child’s school for serving hours.

OFFER VS. SERVE – Students in grades K-12 participate in Offer vs. Serve at breakfast and lunch. This allows students to choose only what they want from a variety of entrees, fruits and vegetables and milk and not be required to take everything offered. As a part of the USDA menu meal pattern, it is necessary for all students receiving a school lunch to choose either a *fruit or a vegetable OR both every day*.

CHECK US OUT ON THE WEB – If you have not visited our website, <https://www.monroe.k12.ga.us/schoolnutrition>, please do so at your convenience. You will find resources on meal payment options, menu information, health inspection scores, educational websites related to nutrition and health, contact information for school nutrition staff, and other helpful information.

Please feel free to contact your child’s school Nutrition Manager anytime during the year:

School	Manager	Phone Number
Thomas G. Scott Elementary School	Ms. Benjamin Stevens	994-3495
Samuel Hubbard Elementary School	Ms. Brandy Baxter	994-7066
Katherine B. Sutton Elementary School	Ms. Portia Lyons	994-9906
Monroe County Middle Schools - Banks Stephens	Ms. Rebecca Williams	994-6186
Mary Persons High School & Freshman Campus	Ms. Michele Roberts	994-2812

If there are questions, please contact the School Nutrition Office at (478) 994-2031.

Sincerely,

Danny L. Durham Jr.

Director of School Nutrition

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

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