

# Registering for access to the Lifetime Benefit Solutions Consumer Portal

is a simple, fast and secure process. Log in today and take advantage of easy access to your reimbursement account transactions.

# How to log into the Consumer Portal as a New User:

Access the Lifetime Benefit Solutions Consumer Portal at Lifetime Benefit Solutions. Follow the below steps to access the Consumer Portal.

### Step 1

Click on the Login drop down and choose "**Member**."

#### Step 2

Choose "**Spending Account Login"** and that will display the Consumer Portal Login Page.



#### Step 3

Once you are on the login page you can begin the New User Registration process by clicking on **"Get Started"** in the New User section.

	me
Login Please note Password/Username reset is only accessible if you have previously created unique login credentials and answered security questions.	New User? New users can create a new account to get started.
Username Forgot Userna 2	Get Started

## Step 4

Populate the required fields First name, Last name, Zip Code and a valid Social Security Number or Employee ID. (\* required).

below to verify your	*Require
Please enter your 5 digit zip code	
ect one)	
OR	
	below to verify your  Please enter your 5 digit zip code  ect one)  OR

# Step 5

You will be prompted to choose security questions and populate responses. These are required to move on with the registration process.

			50%
Please enter an answer to any 5 security	questions to con	plete your user setup. To keep y	our information secure, you w
password.	o complete sen	are dealers main the portar see	*Req
Select a question	¥		
Select a question	٣		
Select a question	Ŷ		
Select a question	v		
Select a question	¥		
Select a question	v v		

## Step 6

Upon completing the security questions, a username will be automatically assigned and you will then be required to create a password. To complete the New User Registration process, please add a valid e-mail address in the user profile section.

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Username*	tnewuser2111	
	Your username may contain alphanumeric characters and a sign (@), underscore (_), and dash (-).	any of the following special characters: period (.), a
Password*	۵	
	The password must: $\cdot$ Have a minimum of 6 characters $\cdot$ No and lowercase letters $\cdot$ Contain at least one number	ot be one of your last 5 passwords · Contain upper
Confirm Password*	۵	