

## IORA Job Aide to enter a

## Confidentiality Disclosure Agreement (CDA)

AGREEMENT UPLOAD & GENERAL INFORMATION	
University of Rochester PI: Agreement Creator/Primary Contact: Agreement Type (CDA/DUA/MTA/OUA): Responsible department/division*: *This defaults to the PI's primary department can be updated if necessary	<u>Contracting Party</u> (External Entity) Organization/Entity: Organization Contact (ORPA Equivalent) Name and email: Scientist Name (If relevant): Email:
Agreement Collaborators (any UR staff given read/edit permissions): Agreement Draft: First draft to be generated internally?: Yes O No O *If no, at	tach agreement draft.
Project/Study Title (ex. Pl last name-CDA-contracting party-date OR protocol number):	
Are all contracting parties for this agreement based in the United States? Yes No No *If 'No', enter country or countries (as applicable):	
CONFIDENTIAL INFORMATION	
Who will be disclosing information? Contracting Party O Institution O Both O Provide a brief description of the confidential information to be disclosed (please include specific protocol, drug, device, or project if known):	
What is the anticipated Term, or the duration of the project / collaboration / discussion:	
Is this Confidentiality Agreement related to an Industry Sponsored Clinical Trial: Yes No O Describe the purpose of the exchange:	
Will you be sharing any Confidential Information with non-employees, including students? Yes O No O	
ADDITIONAL INFORMATION	
Add any comments that will be helpful to the ORPA staff:	