

# How to Collect Assessments, Including Projects, Presentations, and Performances

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# Learning Objectives

## Participants will be able to...

- Collect basic assignments
- Collect recorded presentations
- Use Voicethread as a student showcase
- Facilitate asynchronous presentations
- Use rubrics for grading



# HOW DO I COLLECT ASSIGNMENTS?



# Create an Assignment

DESIGNING ONLINE COURSES - 2019SPRING EDE486.2019SPRING.47636 Learning Modules Module 3 - Instructional Design Concepts

Module 3 - Instructional Design Concepts

Build Content Assessments Tools Partner Content

DESIGNING ONLINE COURSES - 2019SPRING (EDE486.2019SPRING.47636)

Course Home Page

Announcements

Course Schedule

Assignment Checklist

Syllabus

Learning Modules

Discussion

Email

Library Resources

Module 3 - Instructional Design Concepts

Our third module focuses on instructional design concepts.

The learning objectives for this module are to:

In this two-week module, you will:

1. Read and discuss the assigned book chapters.
2. Actively participate in the synchronous class sessions using the Zoom link on the course home page.
3. Actively participate in the asynchronous class discussion.
4. Complete the Learning Objectives Table and submit by March 2 to the Learning Objectives Table discussion area. ~~AND~~ submit through the assignment function.
5. Review and comment on the Learning Objectives Tables from your thinking partners.
6. Complete the online quiz.
7. Submit your reflection journal on the last day of the module.

Test

Survey

Assignment

Mobile Compatible

Test

Taskstream

Assignments

Quickly Jot

Assignment



# Provide a Name and Instructions

## ASSIGNMENT INFORMATION


\* Name and Color

Assignment - Module 2



Black

### Instructions



Meet Professor Smith. You have just been assigned as her research assistant.

*Hello, my name is Julie Smith. I hope you enjoy working as my research assistant. I just finished collecting data from some local teachers and I need it entered into SPSS. I hope you can help with this project. I need you to create the data set structure and then enter some of the paper survey responses. Another student is working on entering the rest of the data. When you are done, you can add his responses to yours.*

Download the Homework instructions and create your own SPSS dataset from the survey responses and codebook provided. After

Path: p

Words:151



# Attach any Necessary Files






## ASSIGNMENT FILES

Attach Files

Browse My Computer

Browse Content Collection

Attached files

File Name	Link Title	File Action	Item's Alignments	
 HOMEWORK - Module 2.docx	<input type="text" value="HOMEWORK - Module 2.x"/>	Create a link to this file	<input type="checkbox"/> Add alignment to content	<a href="#">Mark for removal</a>
 CooperatingTeacherSurvey_Codebook.doc	<input type="text" value="CooperatingTeacherSurv"/>	Create a link to this file	<input type="checkbox"/> Add alignment to content	<a href="#">Mark for removal</a>
 CooperatingTeacherResponses.pdf	<input type="text" value="CooperatingTeacherResp"/>	Create a link to this file	<input type="checkbox"/> Add alignment to content	<a href="#">Mark for removal</a>
 AppendCases.sav	<input type="text" value="AppendCases.sav"/>	Create a link to this file	<input type="checkbox"/> Add alignment to content	<a href="#">Mark for removal</a>
 Homework2_GradingRubric(1).docx	<input type="text" value="Homework2_GradingRub"/>	Create a link to this file	<input type="checkbox"/> Add alignment to content	<a href="#">Mark for removal</a>



# Assign Due Date and Points

## DUE DATES

*Submissions are accepted after this date, but are marked **Late**.*

Due Date

☐    






*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*

## GRADING

\* Points Possible

Associated Rubrics

Add Rubric ▼

	Name	Type	Date Last Edited	Show Rubric to Students
  	Copy of Assignment - Module 2 Rubric	 Used for Grading	Apr 21, 2018 4:45:00 PM	 Yes (With Rubric Scores)



# Submission Details

## [Submission Details](#)

*If any students are enrolled in more than one group receiving the same assignment they will submit more than one attempt for this assignment. It may be necessary to provide these students with an overall grade for the assignment.*

Assignment Type Individual Submission

Number of Attempts

Single Attempt ▼

Single Attempt ▼

Single Attempt

Multiple attempts

Unlimited Attempts



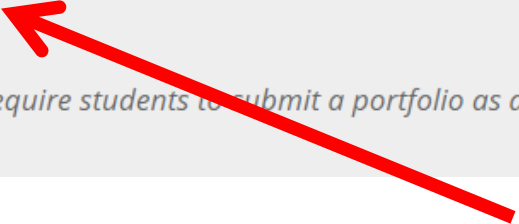


# Assignment Type

Assignment Type

- ☒ Individual Submission
- ☐ Group Submission
- ☐ Portfolio Submission

*Selecting this option will require students to submit a portfolio as a response to this assignment*



Groups must be created in advance of this selection  
One student from group submits.  
Grade applies to everyone in group



# Grading Options

## [Grading Options](#)

*You can choose to hide student names from submission attempts during grading, making them anonymous. You can also choose to delegate grading to multiple graders. Each grader provides separate grades, feedback and notes to students. Users with the ability to reconcile grades may review all the grades given to a submission and set the official grade for the attempt. By default, instructors have reconciling abilities.*

☐ Enable Anonymous Grading

*You do not have the ability to change this setting.*

☐ Enable Delegated Grading

*Delegate grading responsibilities to one or more additional grader.*



# Display of Grades

## [Display of Grades](#)

*Grades must be entered using the format selected for Primary display. Grades display in this format in both the Grade Center and My Grades. The secondary display option is shown in the Grade Center only.*

Display grade as

Primary

Score ▼

and

Secondary

None ▼

*(displayed in Grade Center only)*

☒ Include in Grade Center grading calculations

*Scores on anonymously graded assignments won't be included in column calculations until the submissions are no longer anonymous.*

☒ Show to students in My Grades

☐ Show average and median statistics for this column to students in My Grades



# Make Assignment Available

## AVAILABILITY

☒ Make the Assignment Available

Limit Availability

☐ Display After    

*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*

☐ Display Until    

*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*

☐ Track Number of Views



# Student Submission Space

## ASSIGNMENT SUBMISSION

Text Submission

Write Submission

Attach Files

Browse My Computer

Browse Content Collection



# **RECORDED STUDENT PRESENTATIONS**



# Record and Store Video

- Students record themselves
- Students can store the video in a shared folder
  - Box
  - Google Drive
- Make sure link is shared
- Submit the link via Assignment

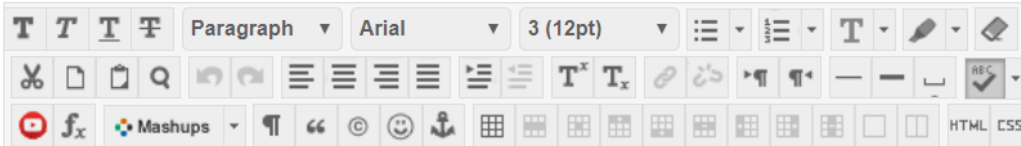


# Submit the link to the video via Blackboard Assignment

## ASSIGNMENT SUBMISSION

Text Submission

Write Submission



Paste link here

Path: p

Attach Files

Browse My Computer

Browse Content Collection

It is not recommended to have students upload large files into the Blackboard Assignment.



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# Panopto Video Assignment

- Student records themselves
- Student uploads to their own folder
- Student links assignment to their video

This option creates a Grade Center column.

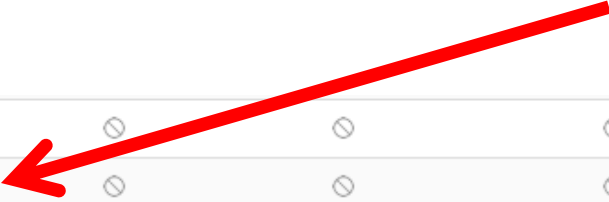
Only people with grading permissions can see the videos



# Turn on Tool

Panopto Course Tool Application	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Panopto Student Video Submission	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Panopto Video Link	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Panopto Video Quiz	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

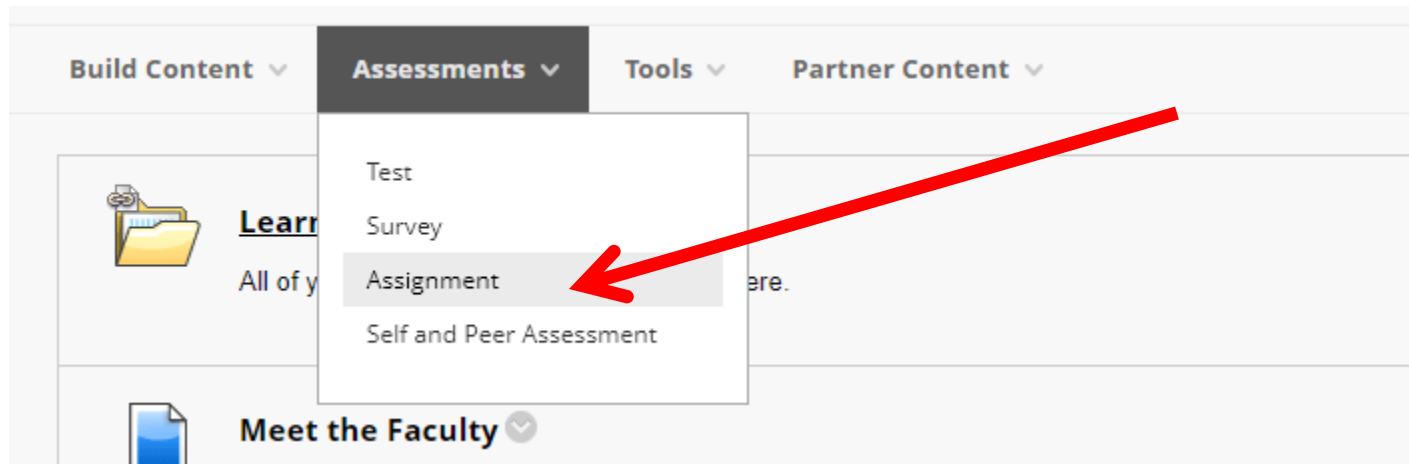
*Click **Submit** to finish. Click **Cancel** to quit.*



## Panopto Student Video Submission



# Create an Assignment



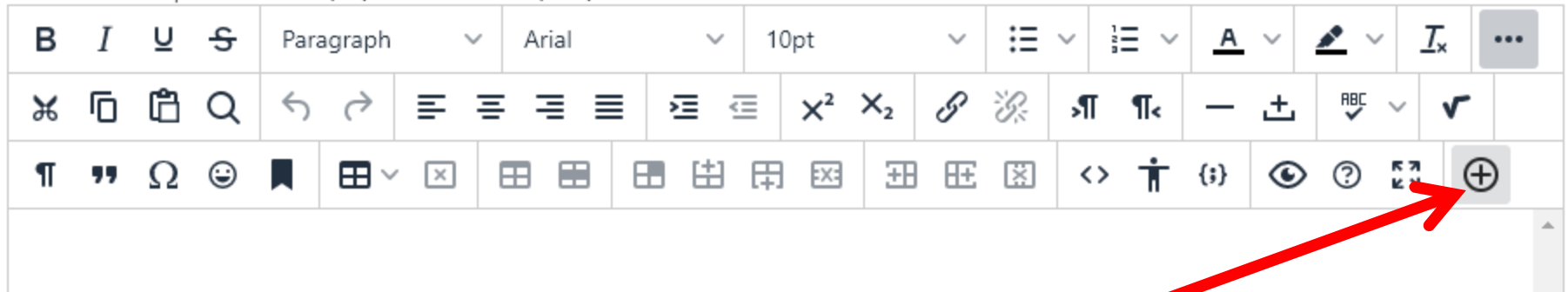
# Provide Name

- ★ Name and Color

 Black

### Instructions

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).





Click + to Add content

# Choose Panopto Student Video Submission


Add content

>






MATLAB Coding Problem



myBusinessCourse Content Selection




Panopto Student Video Submission



# Auto-fills Instructions

## Instructions

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).



The image shows a screenshot of a rich text editor toolbar. The toolbar is divided into several sections. The first section contains bold (B), italic (I), underline (U), and strikethrough (ABC) icons. The second section contains a paragraph style dropdown, a font family dropdown (Arial), and a font size dropdown (10pt). The third section contains bulleted list, numbered list, and decrease/increase indent icons. The fourth section contains a link icon and an unlink icon. The fifth section contains a table icon, a table of contents icon, and a table of figures icon. The sixth section contains a table of links icon, a table of images icon, and a table of tables icon. The seventh section contains a table of tables icon, a table of tables icon, and a table of tables icon. The eighth section contains a table of tables icon, a table of tables icon, and a table of tables icon. The ninth section contains a table of tables icon, a table of tables icon, and a table of tables icon. 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The hundredth section contains a table of tables icon, a table of tables icon, and a table of tables icon.

1. Record or upload your video in Panopto. To start creating your video, open your [Panopto video library](#).
2. Open the assignment in Blackboard and select **Write Submission**.
3. In the text editor, select the three dots to expand the entire toolbar, and then select the icon, which looks like a circle with a plus symbol inside of it, to open the Add Content window. Then select **Panopto Student Video Submission**.
4. A window will open to show the videos in your personal folder. If your video is located in a different folder, select the correct folder from the drop-down at the top.
5. Select the video you wish to submit and click **Submit Video**.
6. Your video will be added to the submission. Add any extra information and **Submit**.



# Provide additional details

## DUE DATES

*Submissions are accepted after this date, but are marked **Late**.*

Due Date

☐

*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*

## GRADING

★ Points Possible





### video assignment ▼

1. Record or upload your video in Panopto. To start creating your video, open your [Panopto video library](#).
2. Open the assignment in Blackboard and select **Write Submission**.
3. In the text editor, select the three dots to expand the entire toolbar, and then select the icon, which looks like a circle with a plus symbol inside of it, to open the Add Content window. Then select **Panopto Student Video Submission**.
4. A window will open to show the videos in your personal folder. If your video is located in a different folder, select the correct folder from the drop-down at the top.
5. Select the video you wish to submit and click **Submit Video**.
6. Your video will be added to the submission. Add any extra information and **Submit**.





# Panopto “Dropbox”

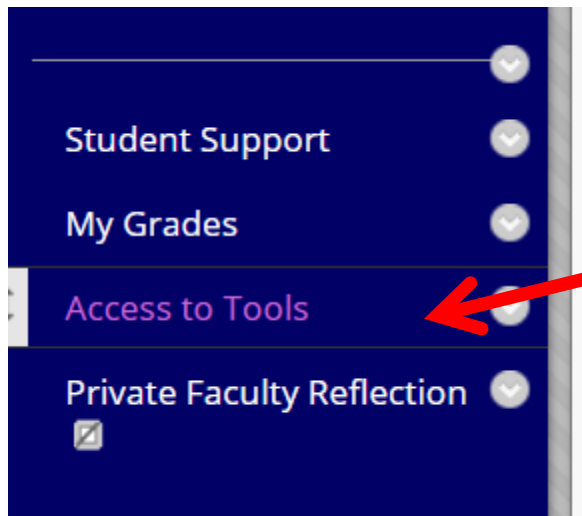
- Student records themselves
- Student uploads to Panopto course subfolder

This option does NOT create a Grade Center column.

You can however allow students to see each other's videos



# Access Panopto



## Tools

A screenshot of the 'Tools' section of a web interface. It displays a grid of tool cards, each with an icon, name, and a 'Hide Link' or 'Show Link' button. A red arrow points from the 'Access to Tools' menu item to the 'Panopto Content' card.

Tool Name	Icon	Link Status	Description
AEFIS tools	AEFIS logo	Hide Link	View syllabus, evaluations, assessments and more.
LibGuidesBasic	LibGuides logo	Hide Link	LibGuides configured with Basic LTI building block, the Bb core LTI
Achievements	Achievements icon	Show Link	This link is hidden from students on this page. To turn off the tool everywhere, use the 'Tool Availability' page.
My Grades	My Grades icon	Hide Link	Displays detailed information about your grades.
Announcements	Announcements icon	Hide Link	Create and view Course Announcements.
Panopto Content	Panopto logo	Show Link	This link is hidden from students on this page. To turn off the tool everywhere, use the 'Tool Availability' page.



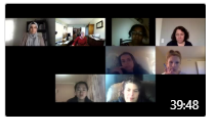
# View from Course – Click Settings

EDE484.2020SPH - 2020SPRING

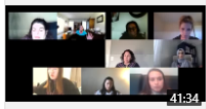
↑ Refresh Filter by date Show scheduled recordings

Sort by: Name Duration Date ▼

Add folder



Recording 04-23-2020  
2 months ago



Recording 04-16-2020  
2 months ago

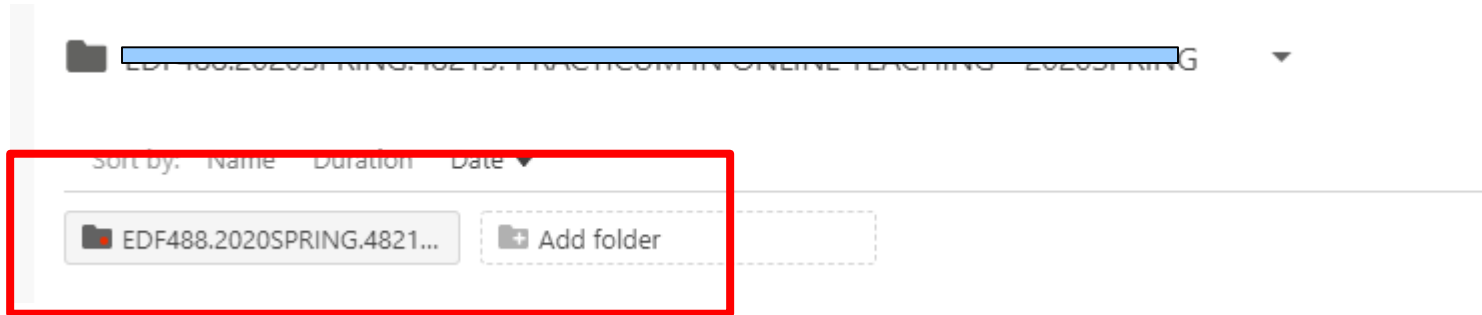


# Create Assignment Folder

<b>Overview</b>	Folder Information	
Share	Name	2015-2016 Fall Term <a href="#">Edit</a>
Settings	Parent folder	-- Top level folder -- <a href="#">Edit</a>
Search	Description	
Order	<a href="#">Edit</a>	
Manage	<div><p>Assignment Folder</p><p><a href="#">Create Assignment Folder</a></p></div>	
	<p>An assignment folder is a special subfolder that allows users that can view this folder to create and submit sessions privately. As a creator for this folder, you can see and control all content submitted to the assignment folder.</p>	



# Creates Subfolder



Students  
automatically  
have permissions  
to upload here.  
But not View.

Click folder to  
navigate into it.

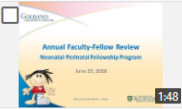

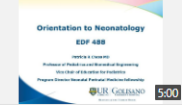



# See submissions

EDF488.2018SUMME [redacted] JMMER [assignments]

↑ Refresh [redacted] Filter by date [redacted] Show scheduled recordings

Sort by: Name Duration Date ▼

 <p>Annual Faculty-Fellow Review Neuroscience Postdoctoral Fellowship Program June 15, 2018 1:48</p>	[redacted] test for class edf 497 Settings Share Edit Stats Delete
 <p>ED429 Theories of Human Development No settings 5:02</p>	[redacted] 2 years ago
 <p>Orientation to Neonatology EDF 488 Professor of Pediatrics and Neonatal Intensive Care The State University of New York at Stony Brook Program Director: Neonatal Intensive Care Unit 5:00</p>	[redacted] on Chess 2 years ago Final presentation EDF 488 Chess
 <p>[redacted] 5:16</p>	[redacted] 2 years ago

See all student submissions.



# Change to Allow Students to View

EDF488.2018SUMME [redacted] JMMER [assignments]

↑ Refresh [redacted] Filter by date [redacted] Show scheduled recordings

Sort by: Name Duration Date ▼



[redacted]

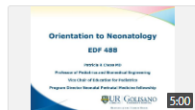
test for class edf 497

Settings Share Edit Stats Delete



[redacted]

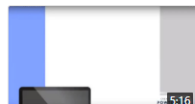
2 years ago



[redacted] on Chess

2 years ago

Final presentation EDF 488 Chess



[redacted]

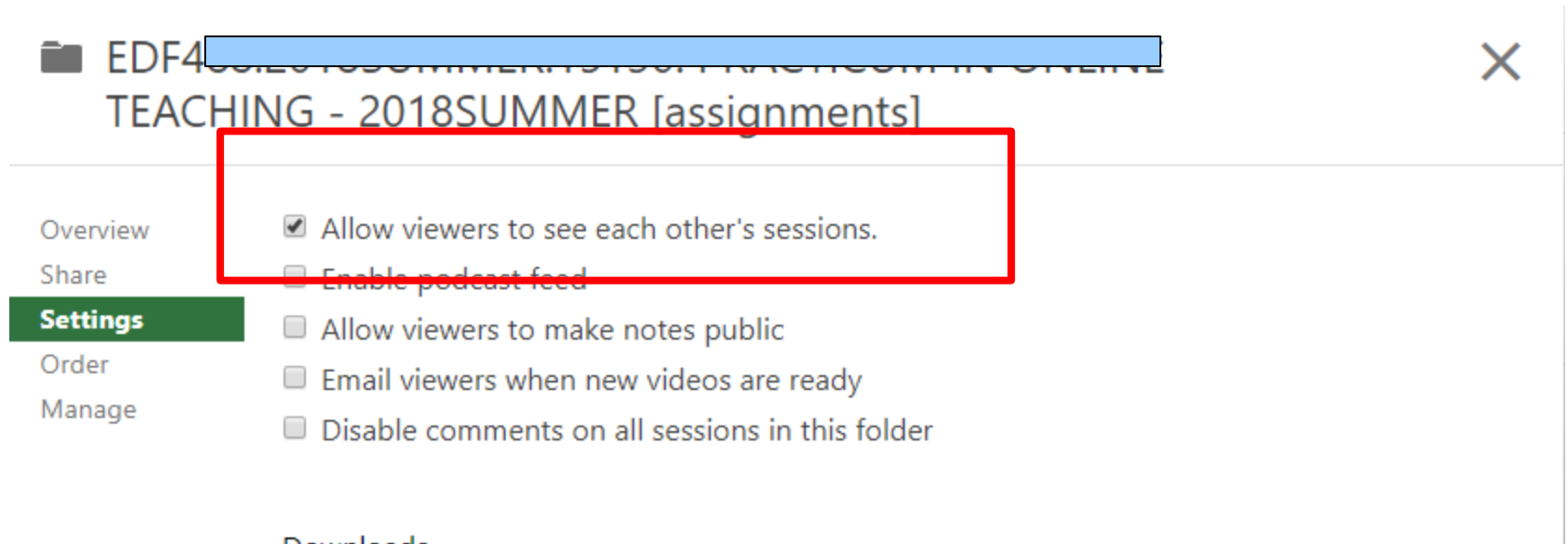


See all student submissions.



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# Click Settings



The screenshot shows a web interface for managing video content. At the top, a folder name is displayed: "EDF400121 SUMMER 2018 ARCHIVE IN ONLINE TEACHING - 2018SUMMER [assignments]". Below this, a sidebar on the left contains navigation links: "Overview", "Share", "Settings" (highlighted in green), "Order", and "Manage". The main content area displays a list of settings, each with a checkbox. A red rectangular box highlights the first two settings: "Allow viewers to see each other's sessions." (which is checked) and "Enable podcast feed" (which is unchecked). Other settings listed below include "Allow viewers to make notes public", "Email viewers when new videos are ready", and "Disable comments on all sessions in this folder".

EDF400121 SUMMER 2018 ARCHIVE IN ONLINE TEACHING - 2018SUMMER [assignments]

Overview

Share

**Settings**

Order

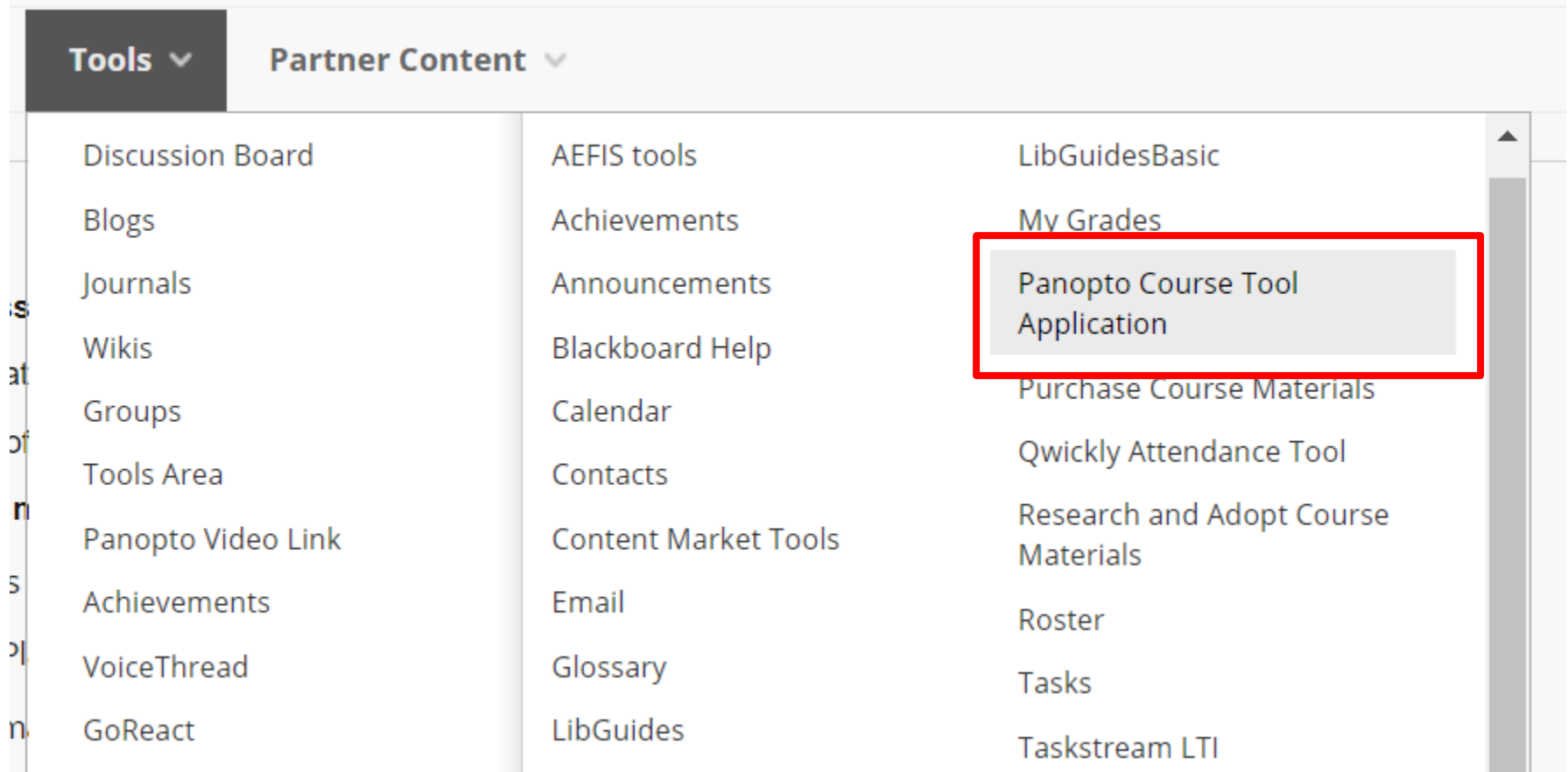
Manage

- ☒ Allow viewers to see each other's sessions.
- ☐ Enable podcast feed
- ☐ Allow viewers to make notes public
- ☐ Email viewers when new videos are ready
- ☐ Disable comments on all sessions in this folder





# Give Students Access



The image shows a screenshot of a web application's navigation menu. At the top, there are two tabs: 'Tools' and 'Partner Content', both with downward-pointing chevrons. The 'Tools' tab is active, and its menu is displayed below it. The menu is organized into three columns. The first column contains links to Discussion Board, Blogs, Journals, Wikis, Groups, Tools Area, Panopto Video Link, Achievements, VoiceThread, and GoReact. The second column contains links to AEFIS tools, Achievements, Announcements, Blackboard Help, Calendar, Contacts, Content Market Tools, Email, Glossary, and LibGuides. The third column contains links to LibGuidesBasic, My Grades, Panopto Course Tool Application, Purchase Course Materials, Qwickly Attendance Tool, Research and Adopt Course Materials, Roster, Tasks, and Taskstream LTI. The 'Panopto Course Tool Application' link is highlighted with a red rectangular border. A vertical scrollbar is visible on the right side of the menu.

Tools	Partner Content	
Discussion Board	AEFIS tools	LibGuidesBasic
Blogs	Achievements	My Grades
Journals	Announcements	<b>Panopto Course Tool Application</b>
Wikis	Blackboard Help	Purchase Course Materials
Groups	Calendar	Qwickly Attendance Tool
Tools Area	Contacts	Research and Adopt Course Materials
Panopto Video Link	Content Market Tools	Roster
Achievements	Email	Tasks
VoiceThread	Glossary	Taskstream LTI
GoReact	LibGuides	



# Provide Link Information

## LINK INFORMATION

\* Link Name

Panopto Content

Color of Name

Black

Link

Tool: Panopto Content

Text

Rich text editor toolbar and content area:

- Toolbar: Paragraph, Arial, 3 (12pt), Bold, Italic, Underline, Text Color, Background Color, Bulleted List, Numbered List, Decrease Indent, Increase Indent, Link, Unlink, Find, Replace, Undo, Redo, Source, Preview, Full Screen, Help, Exit Full Screen.
- Content Area: Place instructions here!
- Status Bar: Path: p, Words:0



# Student Clicks Link



## Summative Presentation ▼



Create a recording of your final reflective presentation and have it available in Panopto.

Length of video presentation: 5 minutes

Length of in-person presentation: no more than 10 minutes

Guidance for elements to include in your presentation

EDF488.2020SUMMER.15657: PRACTICUM IN ONLINE TEACHING - 2020SUMMER ▼

Sort by: Name Duration Date ▼

EDF488.2020SUMMER.156...

+ Add folder

Student clicks subfolder, and Create, Upload Media

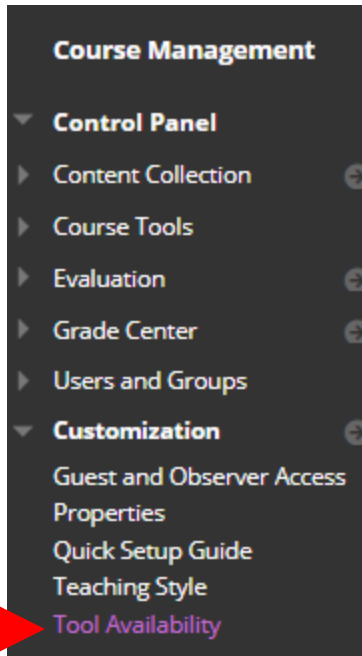


UNIVERSITY of ROCHESTER

# **SETTING UP A VOICETHREAD CONTRIBUTION ASSIGNMENT**



# Add Voicethread Tool



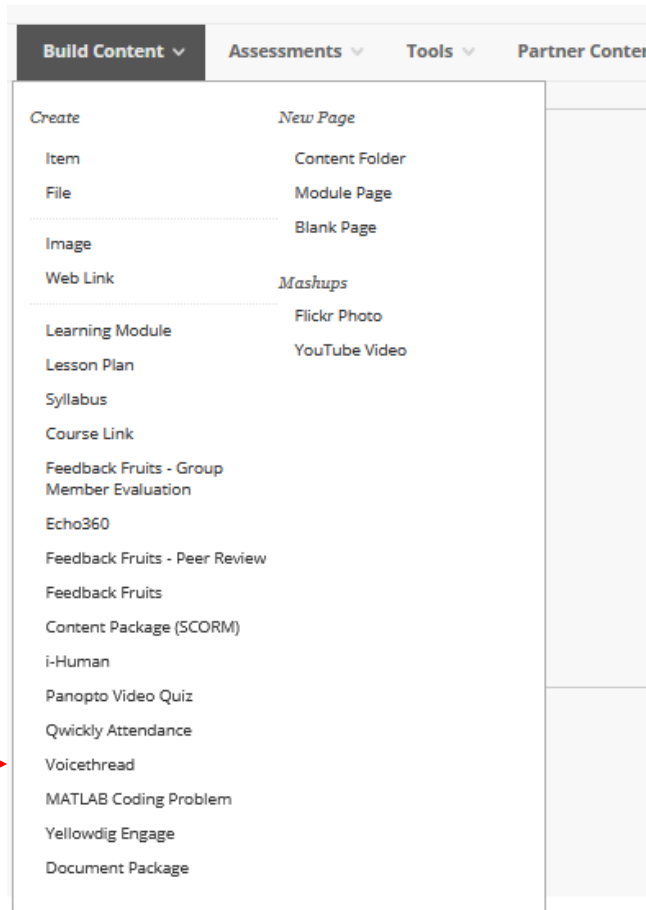
Tools Area	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Tools Area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ultra Assignment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ultra Assignment (in Text Editor)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VoiceThread	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Web Link	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wikis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wikis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yellowdig	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yellowdig Engage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
YouTube Video	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
YouTube Video (in Text Editor)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
zEchoBBx	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
zEchoBBx	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Zoom Meeting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Click **Submit** to finish. Click **Cancel** to quit.


Cancel Submit





# Add Tool to Content Area





# Assignment Builder Button

 **Choose an activity type**

 **Assignment Builder**  
Create a graded assignment requiring students to create / comment on / watch a VoiceThread.

 **Individual VoiceThread**  
Display a single VoiceThread.

 **Course View**  
Display all the VoiceThreads shared with this course.

 **VT Home Page**  
Display all VoiceThreads and all courses a student is enrolled in.

Graded options



# Voicethread Contribution Comment Assignment



Assignment Builder



Create

Students are required to make a VoiceThread using a video, image, document, or presentation.



Comment

Students are required to make a comment on a VoiceThread.



Watch

Students must watch or listen to an entire VoiceThread.

Students get credit for  
**COMMENTING** on a Voicethread



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# Create New or Choose Existing

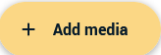
The screenshot displays the 'VT Assignment Builder' interface. At the top, there is a dark blue header with the 'VT' logo and the text 'Assignment Builder'. Below the header, a navigation bar includes a 'Filter and sort' button, a search icon, a 'Refresh list' button, and a red-outlined button labeled 'Create a new VoiceThread'. A message states: 'Selecting an existing VoiceThread will make a copy of it for use in this assignment.' The main area features a grid of assignment cards. A red box highlights a card titled 'Quiz Community of Inquiry (484sp21)' which is currently selected, showing a dropdown menu with options: 'Current thread in use', 'Copy all comments', 'All comments', 'Only my comments', and 'No comments'. Other visible cards include 'Advanced Certificate in Medical Technology / Pathology', 'Teacher Presence', 'Case Study The Missing Student', 'Cognitive Presence', and 'Social Presence'. Each card displays the author 'Lisa Brown, VCE' and the date 'Aug 27, 2021 - 11:57 AM'. The bottom right corner shows a 'WELCOME TO EDE484' banner.




# Make Changes to Media

- Add new slides
- Delete Slides

sample vt 





Untitled

Delete Edit slide

New Course Evaluations



Untitled

Delete Edit slide


...



Untitled

Delete Edit slide

Accreditation Self-Study

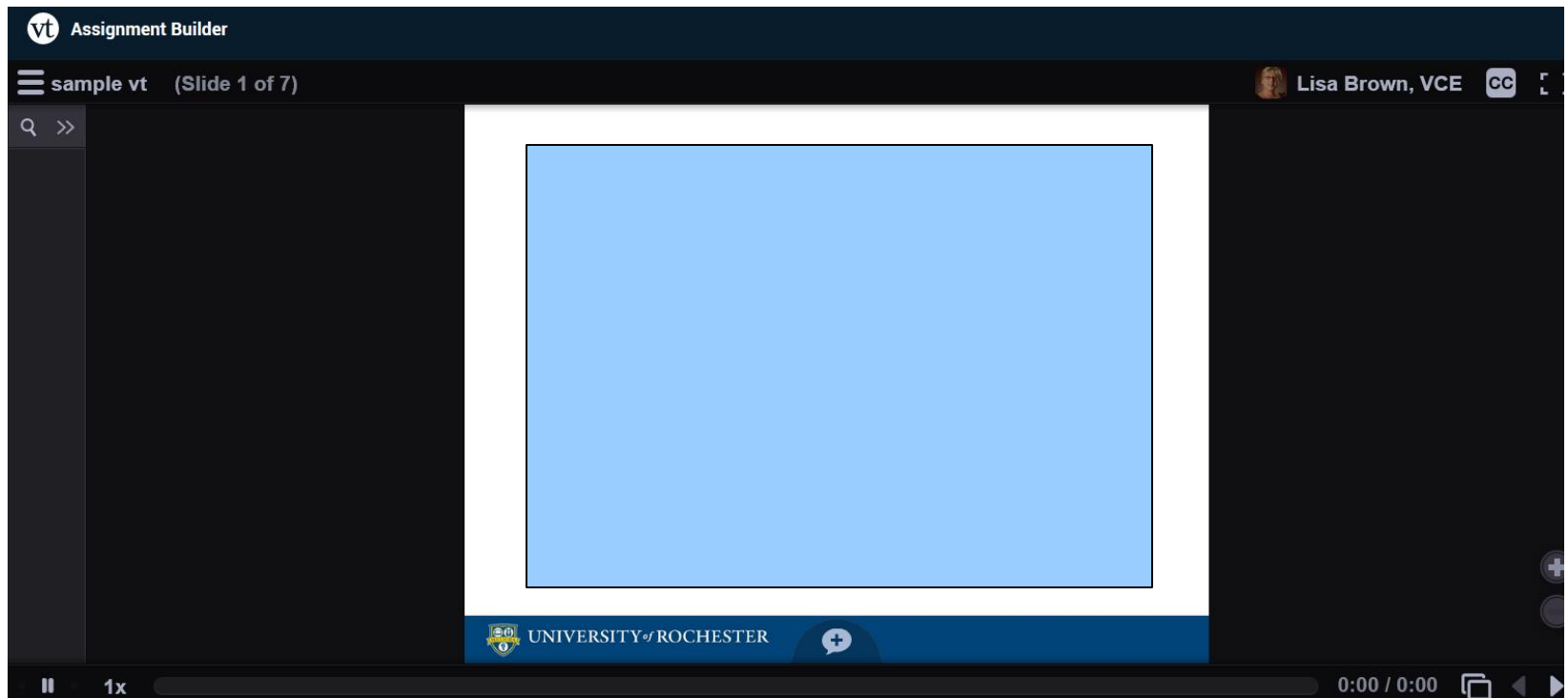


Untitled

Delete Edit slide



# Make changes to Comments



# Set up assignment features

## Participation requirements

Number of comments required 1 Minimum ▾

Number of slides required 0 Minimum ▾

### Select which comment types will be allowed

- ☒ Microphone
- ☒ Webcam
- ☒ Telephone
- ☒ Upload
- ☒ Text
- ☒ Allow students to add slides to any VoiceThreads for this assignment.
- ☒ Enable threaded commenting
- ☐ Enable comment moderation
- ☐ Don't allow commenters to delete their own comments
- ☐ Limit length of each comment to:

Set this to the minimum number of total comments students should make, including replies to classmates

How many slides should students add?

This option allows students to add slides to this Voicethread



# More Options

☒ Limit length of each comment to:

Minutes

60

Seconds

0

Set this to limit  
length of comments

☐ When recording, automatically advance to next slide after:

## Playback

☐ Start playing when opened

☐ When final comment on a slide has played, automatically advance to next slide after:

## Permissions

☐ Allow download

☐ Allow export

☐ Allow students to make a copy





## Assignment Builder

### Assignment name

Comment on this

### Assignment instructions

Type instructions here

### Example URL



Message shown to student after they submit

You have successfully submitted the assignment

Start date

Due date

Close date

- ☒ Allow students to resubmit assignment
- ☒ Allow students to view assignment after submitting

Assessment

- ☒ Percentage
- ☐ Complete / Incomplete
- ☐ Points

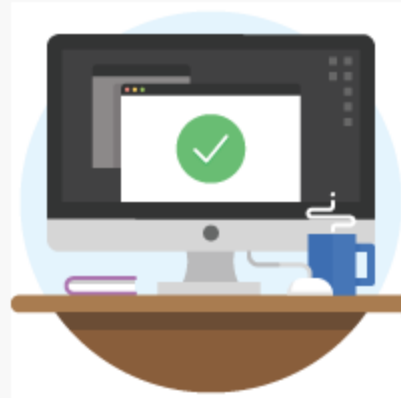
First day students  
can work on  
assignment

Last day before  
considered late

Last day students  
can add any  
comments



# Close Browser Tab



**Success!**





# View in Blackboard



Edit this to update  
settings in Blackboard

Will need to refresh page!



# Adjust points

## WEB LINK INFORMATION

\* Name

Comment on this

Evaluation

\* Points Possible

100



Visible to Students

☒ Yes ☐ No

Due Date



*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*



# Add instructions

DESCRIPTION

Text

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

B

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Paragraph

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Instructions to students

P

0 WORDS POWERED BY TINY

# Set to Open in New Window

## WEB LINK OPTIONS

Open in New Window

☒ Yes ☐ No



Highly  
recommended

## STANDARD OPTIONS

Permit Users to View this  
Content

☒ Yes ☐ No


Track Number of Views

☐ Yes ☒ No

Select Date and Time  
Restrictions

☐ Display After    


*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*

☐ Display Until    

*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*



# Instructor View

 Grading: VT Comment 

## Assignment overview

INSTRUCTIONS

ASSIGNMENT TYPE

COMMENT REQUIREMENT

GRADE TYPE

Add instructions here

Comment


Minimum of 2 comment(s)


Percentage

▶ ASSIGNMENT CONTENT

UNGRADED (1)

GRADED(0)

  Search

 ruth expo

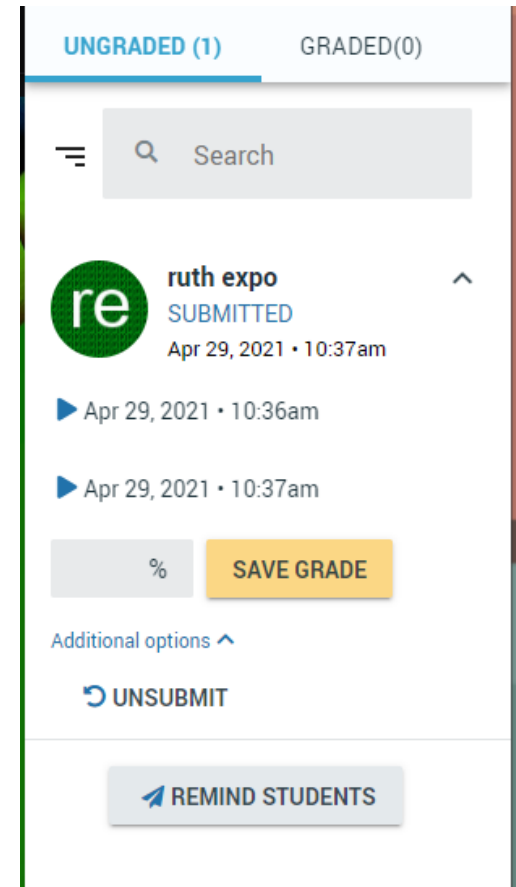
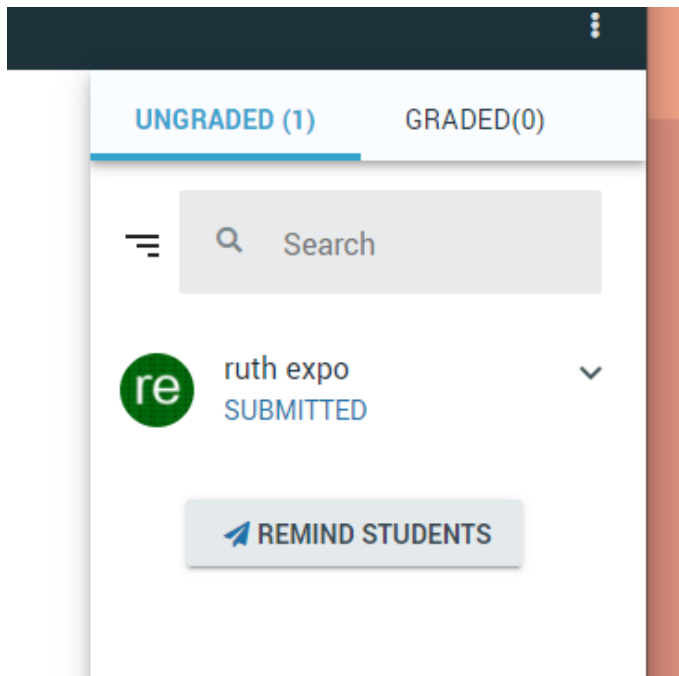
UNATTEMPTED

▼

▶ REMIND STUDENTS



# View Ungraded Work



# Student View

 VT Comment



## Information

Add instructions here

 Record at least 2 comments

[Start assignment](#)

## ASSIGNMENT INFORMATION

 No due date set

 Percentage

 Not yet submitted



# Student View

## Information

Add instructions here

 Record at least 2 comments

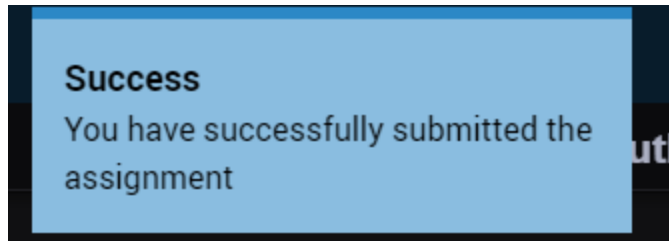
**Submit**

*Resubmission is allowed.*





# Student Submits



## Information

Add instructions here

✓ Record at least 2 comments

Submit

*Resubmission is allowed.*

## ASSIGNMENT INFORMATION

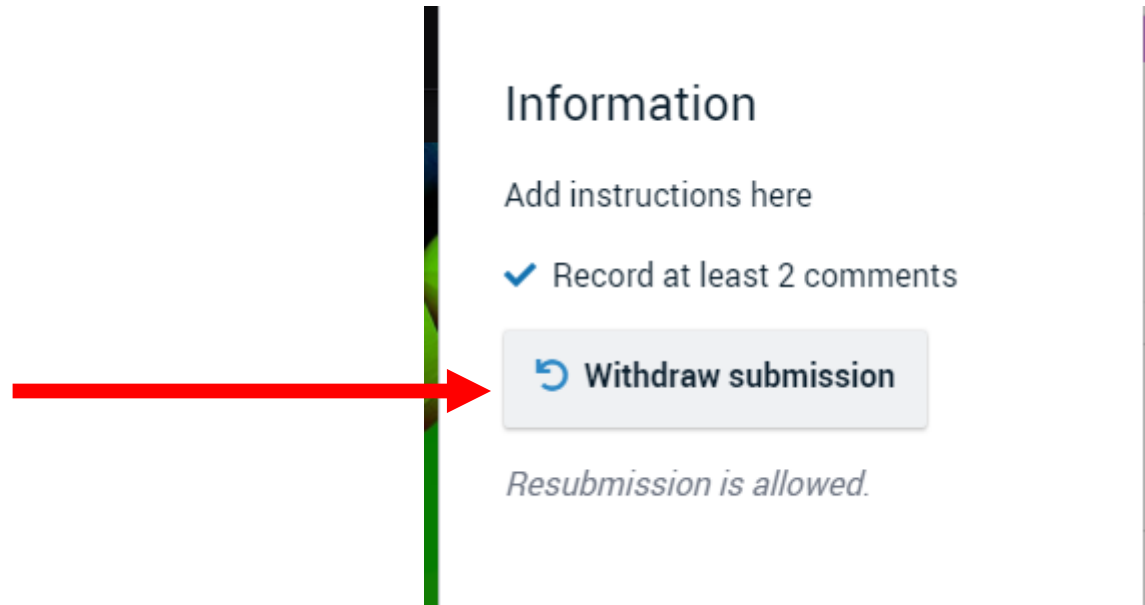
📅 No due date set

📊 Percentage

🚫 Not yet submitted



# Before Grading



# After Grading

## Information

Add instructions here

✓ Record at least 2 comments

This assignment has already been graded. You cannot resubmit it.

## ASSIGNMENT INFORMATION

📅 No due date set

📊 Percentage

✓ Submitted Apr 29, 2021 – 10:37 AM

📝 Graded

Sorry! You don't have permission to comment on this VoiceThread. Please contact the person who created it to request permission to comment.


OK





# SETTING UP A VOICETHREAD CREATION ASSIGNMENT





# Assignment Builder Button

 **Choose an activity type**

 **Assignment Builder**  
Create a graded assignment requiring students to create / comment on / watch a VoiceThread.

 **Individual VoiceThread**  
Display a single VoiceThread.

 **Course View**  
Display all the VoiceThreads shared with this course.

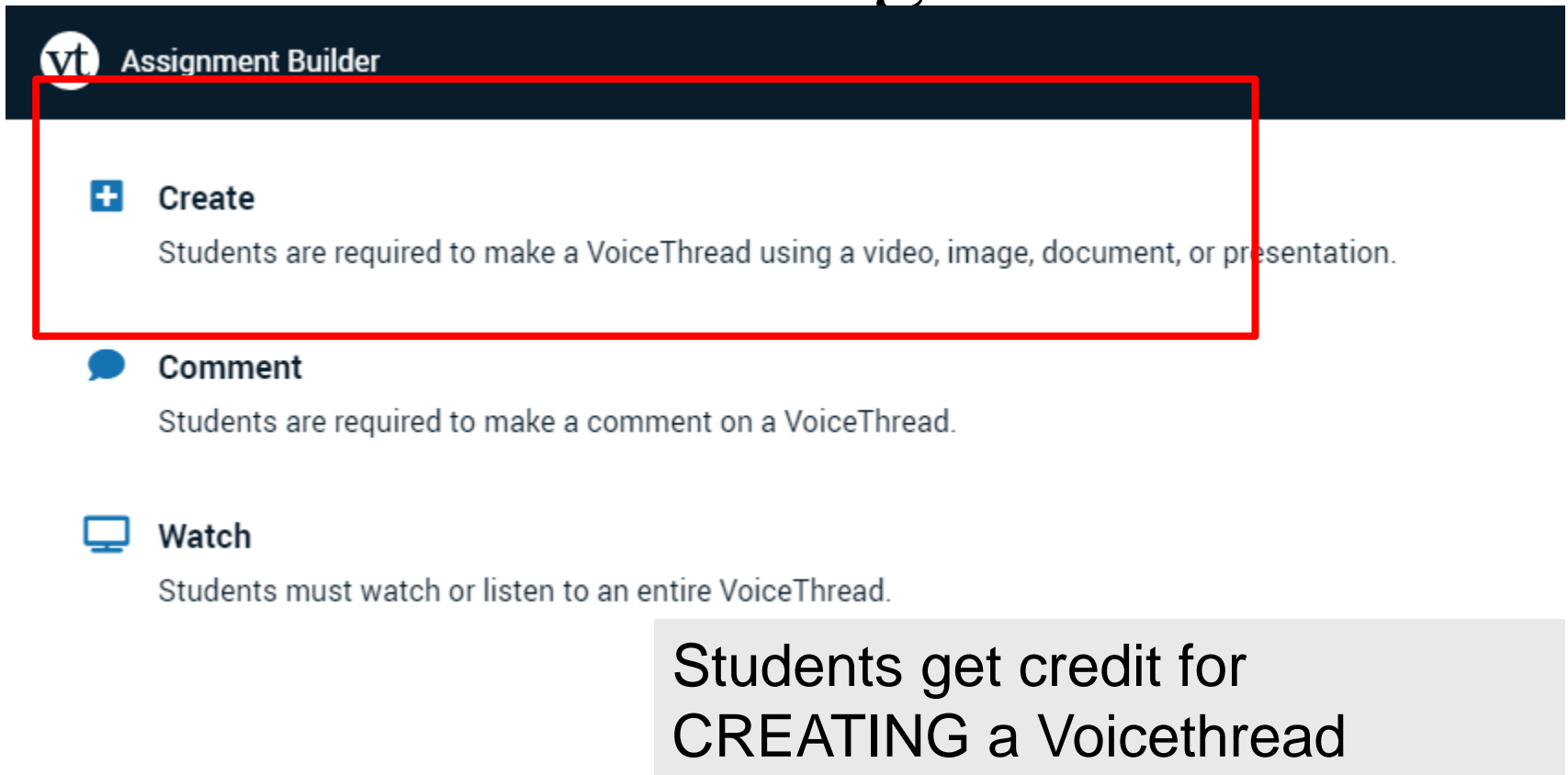
 **VT Home Page**  
Display all VoiceThreads and all courses a student is enrolled in.

Graded options



# VoiceThread Presentation

## Create Assignment



The screenshot shows the 'Assignment Builder' interface for VoiceThread. It features a dark blue header with the 'vt' logo and the text 'Assignment Builder'. Below the header, there are three options: 'Create', 'Comment', and 'Watch'. The 'Create' option is highlighted with a red rectangular box. The 'Create' option includes a blue plus icon, the word 'Create', and the text 'Students are required to make a VoiceThread using a video, image, document, or presentation.' The 'Comment' option includes a blue speech bubble icon, the word 'Comment', and the text 'Students are required to make a comment on a VoiceThread.' The 'Watch' option includes a blue monitor icon, the word 'Watch', and the text 'Students must watch or listen to an entire VoiceThread.'

**Create**  
Students are required to make a VoiceThread using a video, image, document, or presentation.

**Comment**  
Students are required to make a comment on a VoiceThread.

**Watch**  
Students must watch or listen to an entire VoiceThread.

Students get credit for  
**CREATING** a Voicethread



# Choose Options

## Participation requirements

Number of comments students must record on their own VoiceThread

0 Minimum ▾



Number of slides required

1 Minimum ▾



## Select which comment types will be allowed

- ☒ Microphone
- ☒ Webcam
- ☒ Telephone
- ☒ Upload
- ☒ Text



# More Options

☐ Allow students to add slides to any VoiceThreads for this assignment.

☒ Enable threaded commenting

☐ Enable comment moderation

☐ Don't allow commenters to delete their own comments

☒ Limit length of each comment to:

Minutes

60



Seconds

0



☐ When recording, automatically advance to next slide after:





# Options

## Playback

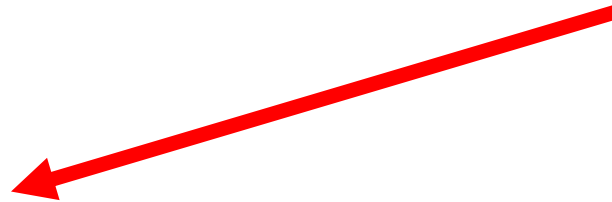
- ☐ Start playing when opened
- ☐ When final comment on a slide has played, automatically advance to next slide after:

## Permissions


- ☐ Allow download
- ☐ Allow export
- ☒ Allow students to make a copy

## Student Gallery

- ☒ Allow students to see each other's submissions for this assignment?



# Publish – Step 1

 Assignment Builder

1 Choose activity

2 Choose options

3 Finalize

**Assignment name**  
VT Create

**Assignment instructions**  
Create a VT Assignment Instructions  

Add instructions

**Message shown to student after they submit**  
You have successfully submitted the assignment

Back

Publish



**Start date**

**Due date**

**Close date**

- ☒ Allow students to resubmit assignment
- ☒ Allow students to view assignment after submitting

**Assessment**

- ☒ Percentage
- ☐ Complete / Incomplete
- ☐ Points

**Back**

**Publish**



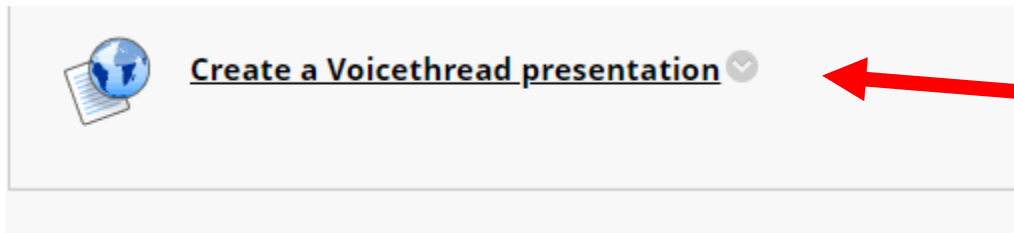
# Close Browser Tab



**Success!**



# View in Blackboard



Edit this to update  
settings in Blackboard

Will need to refresh page!



# Adjust points

## WEB LINK INFORMATION

\* Name

Comment on this

Evaluation

\* Points Possible

100



Visible to Students

☒ Yes ☐ No

Due Date



*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*



# Add instructions

## DESCRIPTION

Text

For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).

A screenshot of the TinyMCE rich text editor toolbar. It includes buttons for bold (B), italic (I), underline (U), strikethrough (ABC), paragraph (Paragraph), font face (Arial), font size (10pt), bulleted list, numbered list, link, unlink, text color, background color, text background color, undo, redo, and a menu button (three dots). Below these are buttons for text alignment (left, center, right, justified), indent, outdent, decrease indent, increase indent, link, unlink, text color, background color, text background color, undo, redo, and a menu button (three dots). At the bottom are buttons for text alignment (left, center, right, justified), indent, outdent, decrease indent, increase indent, link, unlink, text color, background color, text background color, undo, redo, and a menu button (three dots).

Instructions to students

P

0 WORDS POWERED BY TINY



# Set to Open in New Window

## WEB LINK OPTIONS

Open in New Window

☒ Yes ☐ No



Highly  
recommended

## STANDARD OPTIONS

Permit Users to View this  
Content

☒ Yes ☐ No

Track Number of Views

☐ Yes ☒ No

Select Date and Time  
Restrictions

☐ Display After    

*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*

☐ Display Until    

*Enter dates as mm/dd/yyyy. Time may be entered in any increment.*





# Instructor View

vt

Grading: VT Create

Assignment overview

INSTRUCTIONS

Create a VT Assignment  
Instructions

ASSIGNMENT TYPE

Create

COMMENT REQUIREMENT

Minimum of 1 comment(s)

GRADE TYPE

Percentage

STUDENT GALLERY

UNGRADED (1)

GRADED (0)

Search

re

ruth expo

UNATTEMPTED

REMIND STUDENTS



# View Ungraded Work

UNGRADED (1) GRADED(0)

≡ 🔍 Search

**re** ruth expo  
SUBMITTED

⌵

➤ REMIND STUDENTS

UNGRADED (1) GRADED(0)

≡ 🔍 Search

**re** ruth expo  
SUBMITTED  
Apr 29, 2021 • 10:48am

% **SAVE GRADE**

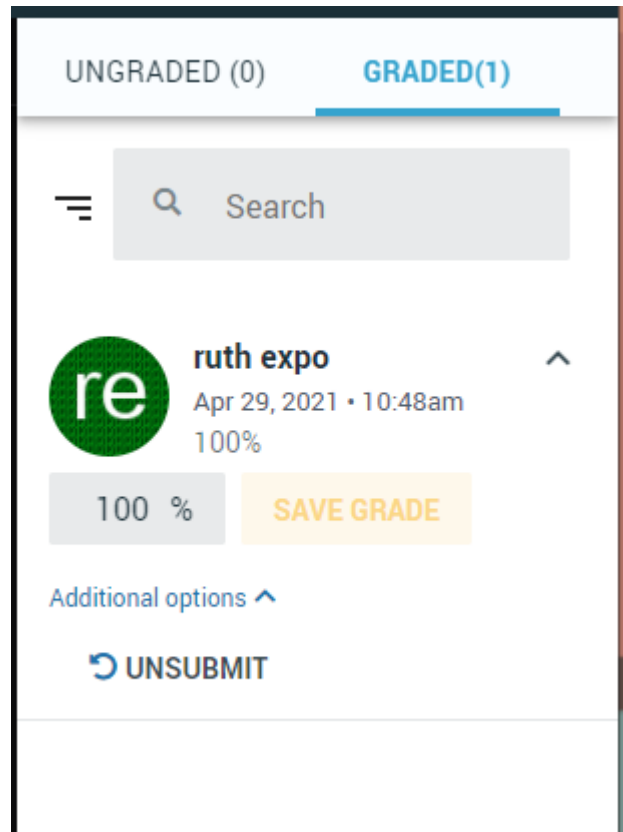
Additional options ^

↺ UNSUBMIT

➤ REMIND STUDENTS



# View Graded Work




# Student View

vt VT Create

1 Add media

2 Open and comment



Back

Continue

Information

Create a VT Assignment  
Instructions

Upload Media

Record at least 1 comment

Start assignment

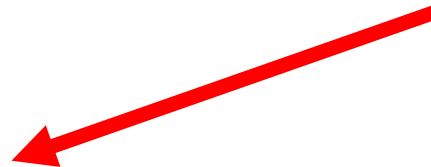
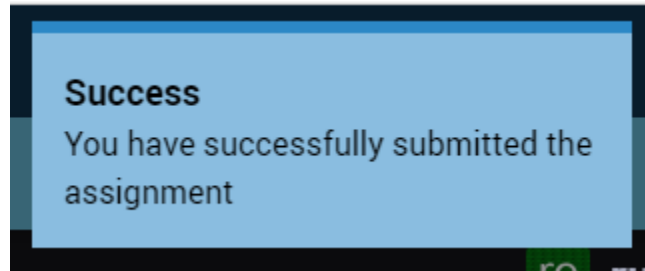
ASSIGNMENT INFORMATION

No due date set

Percentage

Not yet submitted






## Information

Create a VT Assignment  
Instructions




- ✓ Upload Media
- ✓ Record at least 1 comment

**Submit**

*Resubmission is allowed.*

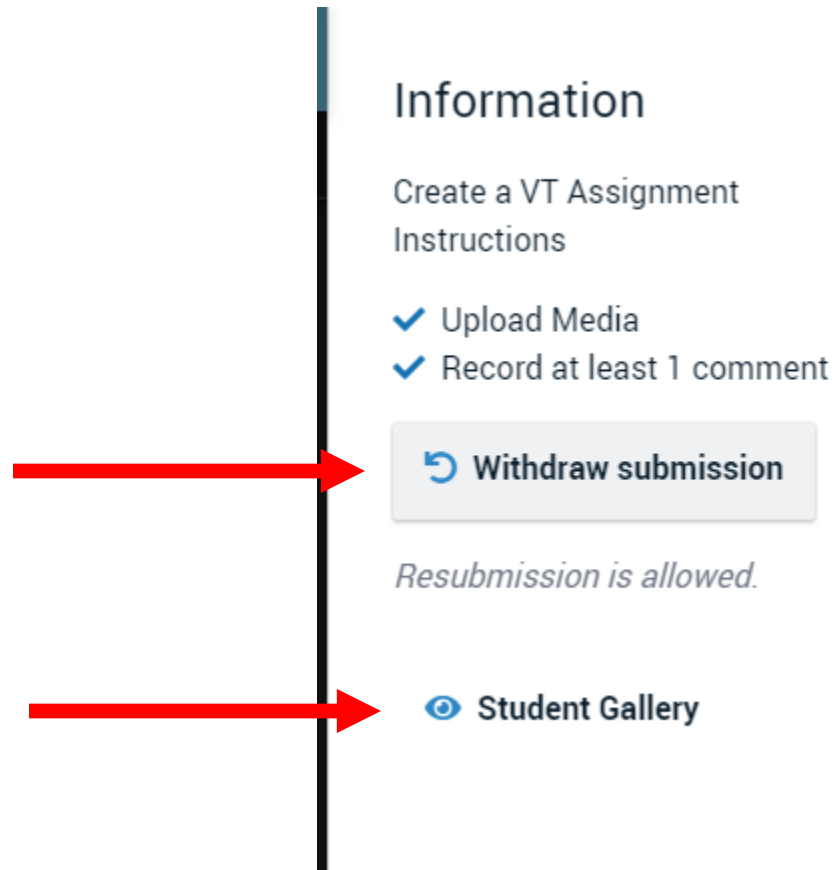
 **Student Gallery**

## ASSIGNMENT INFORMATION

-  No due date set
-  Percentage
-  Not yet submitted



# Before Grading



# After Grading

## Information

Create a VT Assignment  
Instructions

- ✓ Upload Media
- ✓ Record at least 1 comment

This assignment has already been graded. You cannot resubmit it.

 Student Gallery

## ASSIGNMENT INFORMATION

 No due date set

 Percentage

✓ Submitted Apr 29, 2021 – 10:48 AM

 Graded



# Gallery View

## Student gallery

 Sort threads

A collection of your classmates' work. By default, threads appear in the order they were submitted.

**THANK YOU  
QUESTIONS?**

Untitled

ruth expo  
Apr 29, 2021 – 10:48 AM

[View Thread](#)

Showing 1 of 1 VoiceThreads





# GRADING AND RUBRICS



# Grading Discussions and Assignments

- Provide feedback frequently during the course
- Set expectations about feedback on assignments – and live up to them!
- Use feedback templates / rubrics



# Blackboard Gradebook

The screenshot displays the Blackboard interface for a course. At the top, a navigation bar includes links for Main, Courses, Instructor Access, Student Access, My Accounts, and Content Collection. Below this, a breadcrumb trail indicates the current location: (Course is unavailable to students) > Course Home Page. The left sidebar, titled 'DESIGNING ONLINE COURSES - 2014SUMMER (EDE486.2014SUMMER.83 183)', lists various course management tools. A red arrow points to the 'Grade Center' link in this sidebar. The main content area, titled 'Course Home Page', features a 'Welcome' section with a message 'Welcome to XXX### - Course Name' and a 'Faculty Contact Information' section. Below these are sections for 'Meet Your Classmates' and 'Learning Modules'. The footer contains copyright information for Blackboard Inc. and links to Accessibility information and Installation details.

Blackboard

© 1997–2014 Blackboard Inc. All Rights Reserved. U.S. Patent No. 7,493,396 and 7,558,853. Additional Patents Pending.  
[Accessibility information](#) - [Installation details](#)



# How to grade student submissions

UNIVERSITY of ROCHESTER | my.rochester

Main Courses Instructor Access Student Access My Accounts Content Collection Libraries Help

Grade Center Edit Mode is: ON ?

### Grade Center : Full Grade Center

When screen reader mode is on the table is static, and grades may be entered on the Grade Details page, accessed by selecting the table cell for the grade. When screen reader mode is off, grades can be typed directly into the cells on the Grade Center page. To enter a grade: click the cell, type the grade value, and press the Enter key to submit. Use the arrow keys or the tab key to navigate through the Grade Center. [More Help](#)

Create Column Create Calculated Column Manage Reports Filter Work Offline

Move To Top Email

Grade Information Bar First Name

Last Name First Name Last Access Total Discussion - Module 1 - R Journal - Mo Quiz - Modu Discussion - Quiz - Modu Journal - Mo Discussion - Quiz - Modu

Sort Columns By: Layout Position Order: Ascending

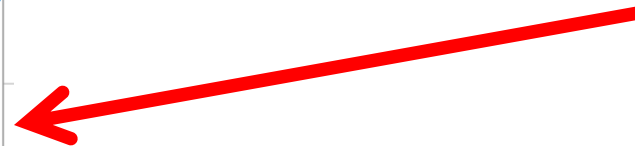
Last Saved: February 23, 2014 10:16 AM

Icon Legend

Edit Rows Displayed



# How to grade student submissions

[illegible]

# Grading Assignments

The screenshot displays the Box assignment grading interface. On the left, under the 'Assignment Instructions' tab, the assignment title 'Backward Design - Lesson Design Template' is shown with a red and white checkered placeholder image. On the right, the 'Assignment Details' tab is active, showing the 'GRADE' section with a score of /2 for the 'LAST GRADED ATTEMPT'. Below this, the 'ATTEMPT' section shows a submission date of 3/7/20 11:51 PM and a score of /2. A red arrow points to the attempt score box. Another red arrow points to the 'Submission' section, which lists the file 'Group Project- Using Games to Teach.docx' with a download icon. A third red arrow points to the 'Group Members' section below the submission list.

Assignment Instructions ▾

box

Backward Design - Lesson Design Template

Overview

Assignment Details ▾

**GRADE** /2  
LAST GRADED ATTEMPT  
Group Members ▾

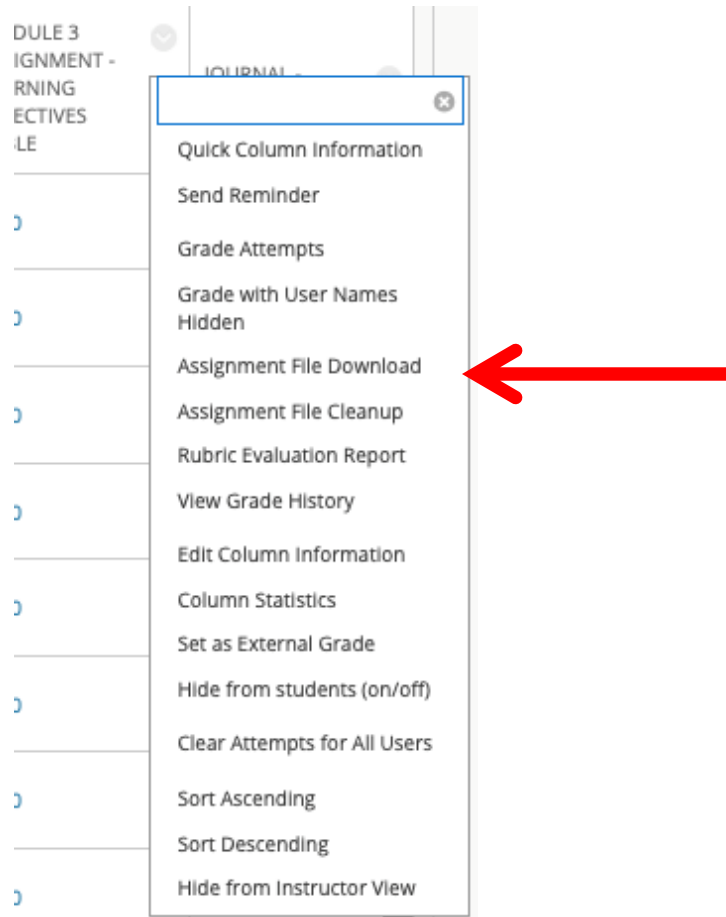
**ATTEMPT** /2  
3/7/20 11:51 PM

Submission  
Group Project- Using Games to Teach.docx

Group Members



# Download all Submissions



# Grading Using Rubrics

## "Rubrics"



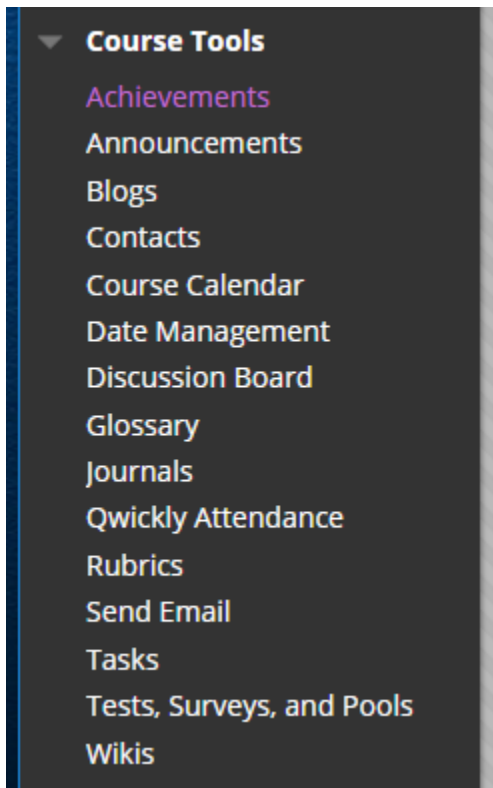
- Consistency in Grading
- Efficiency in Grading
- Sharing with students can impact performance





# Create a Rubric

- From the Control Panel
- Click on Course Tools
- Click on Rubrics



### RUBRIC DETAIL

The Rubric Grid lists **Criteria** (rows) for measuring **Levels of Achievement** (columns)

**Rubric Type:** Percent ▾

- No Points
- Points
- Point Range
- Percent**
- Percent Range

**Criteria** ⬆

Criteria	Novice	Competent	Proficient
<b>Formatting</b> ▾ Weight: 33.00 %	Percent: 0.00 	Percent: 50.00 	Percent: 100.00 
<b>Organization</b> ▾ Weight: 34.00 %	Percent: 0.00 	Percent: 50.00 	Percent: 100.00 
<b>Grammar</b> ▾ Weight: 33.00 %	Percent: 0.00 	Percent: 50.00 	Percent: 100.00 

Total Weight: 100.00% [Balance Weights](#)



Attach existing rubric, or  
create one here

#### GRADING

★ Points Possible

25

Associated Rubrics





Add Rubric ▼

Name

Type

Date Last

Show Rubric to  
Students

  	Copy of Assignment - Module 2 Rubric	 Used for Grading	Apr 21, 20	<input checked="" type="checkbox"/> Yes (With Rubric Scores)
		Used for Secondary Evaluation		Yes (Without Rubric Scores)
				After Grading
				No

#### ASSIGNMENT INFORMATION

Points Possible

25

View Rubric

What the Student Sees  
If YES chosen



Grade by rubric

Copy of Final Project Rubric

Used for Grading



☐ Show Descriptions ☐ Show Feedback

Open Excel in SPSS

(4.00%)

- ☐ **Inadequate** 0 (0.00%) points
- ☐ **Novice** 0 (0.00%) points
- ☐ **Adequate** 0 (0.00%) points
- ☐ **Competent** 0 (0.00%) points
- ☒ **Proficient** 1 (4.00%) points

Define Variables

(16.00%)

- ☐ **Inadequate** 0 (0.00%) points
- ☐ **Novice** 1 (4.00%) points
- ☐ **Adequate** 2 (8.00%) points
- ☐ **Competent** 3 (12.00%) points
- ☒ **Proficient** 4 (16.00%) points

Identify and fix bad data

(16.00%)

- ☐ **Inadequate** 0 (0.00%) points
- ☐ **Novice** 1 (4.00%) points
- ☐ **Adequate** 2 (8.00%) points
- ☐ **Competent** 3 (12.00%) points
- ☒ **Proficient** 4 (16.00%) points

## Rubric Grading

Finalize scoring  
(Override available)

Raw Total: 24.00 (of 25)

Change the number of points out of 25 to:

Feedback:

abc  
✓

Cancel

Save Rubric



UNIVERSITY of ROCHESTER

**THANK YOU  
QUESTIONS?**

