

# Policies & Procedures (<https://www.rochester.edu/policies>)

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[About / Contact](https://www.rochester.edu/policies/about/)(<https://www.rochester.edu/policies/about/>)

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[POLICIES \(HTTPS://WWW.ROCHESTER.EDU/POLICIES/ALL/\)](https://www.rochester.edu/policies/all/)

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[IDENTIFICATION CARDS](#)

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POLICY

## Identification Cards

LAST

REVISED

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DECEMBER

2024

**This policy applies to:** All faculty, staff, residents, students, retirees, alumni, and hospital volunteers.

## Table of Contents

### I. POLICY

### II. GUIDELINES

#### A. ACCESS TO UNIVERSITY PREMISES:

#### B. OFFICIAL IDENTIFICATION:

#### C. MEDICAL CENTER:

### III. PROCEDURES

#### A. ISSUANCE:

#### B. REPLACEMENT:

#### C. TERMINATION OF EMPLOYMENT OR UNIVERSITY RELATIONSHIP:

#### D. ID OFFICE LOCATIONS:

## I. Policy

The University issues a photo-identification (ID) card to faculty, residents, staff, students, volunteers, retirees, alumni and other designated individuals who have access to the University.

## ABOUT THIS POLICY

### Policy Number

371

### Policy Group

Human Resources

### Issuing Authority

Human Resources

### Responsible Officer

Gretchen Baumer

### Contact Information

gretchen\_baumer@urmc.rochester.edu (mailto:gretchen\_baumer@urmc.rochester.edu)

## ADDITIONAL RESOURCES

### myURHR Training

### Materials

(<https://www.rochester.edu/human-resources/professional-success/myurhr/training/>)

## RELATED POLICIES

### Employee Name Change

(<https://www.rochester.edu/policies/policy/employee-name-change/>)

### Demonstrations, Vigils, and Peaceful Protests

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