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2024

This policy applies to: All hourly paid faculty and staff.

Individuals represented by a collective bargaining unit should refer to their contract agreement.

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I. Policy

Situations requiring overtime pay should be avoided whenever possible. When work demands require an employee to work in excess of 40 hours in a work week the employee is eligible for and must be paid overtime pay at a rate of one and one-half times their regular hourly rate of pay for the work week. Employees whose weekly work hours exceed 40 will be eligible for overtime pay. All work performed for the University regardless of where it is performed must be included in calculating weekly overtime as appropriate.

ABOUT THIS POLICY

Policy Number

223

Policy Group

Human Resources

Issuing Authority

Human Resources

Responsible Officer

Daniel Salamone

Contact Information

daniel.salamone@rochester .edu (mailto: daniel.salamone@rochester

ADDITIONAL RESOURCES

.edu)

myURHR Training

Materials

(https://www.rochester.ed u/human-resources/ professional-success/ myurhr/training/)

RELATED POLICIES

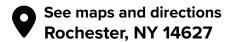
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