

Policies & Procedures (<https://www.rochester.edu/policies>)

[Explore by Topic](https://www.rochester.edu/policies/policy-archive/)(<https://www.rochester.edu/policies/policy-archive/>)

[About / Contact](https://www.rochester.edu/policies/about/)(<https://www.rochester.edu/policies/about/>)

[HOME \(HTTPS://WWW.ROCHESTER.EDU/POLICIES/\)](https://www.rochester.edu/policies/)

[POLICIES \(HTTPS://WWW.ROCHESTER.EDU/POLICIES/ALL/\)](https://www.rochester.edu/policies/all/)

[HUMAN RESOURCES \(HTTPS://WWW.ROCHESTER.EDU/POLICIES/ALL/?FILTER%5BPOLICY-AREA%5D=166\)](https://www.rochester.edu/policies/all/?filter%5BPOLICY-AREA%5D=166)

[COMPENSATION & BENEFITS \(HTTPS://WWW.ROCHESTER.EDU/POLICIES/ALL/?FILTER%5BPOLICY-AREA%5D=176\)](https://www.rochester.edu/policies/all/?filter%5BPOLICY-AREA%5D=176)

[WAGE & SALARY ADMINISTRATION \(HTTPS://WWW.ROCHESTER.EDU/POLICIES/ALL/?FILTER%5BPOLICY-AREA%5D=186\)](https://www.rochester.edu/policies/all/?filter%5BPOLICY-AREA%5D=186)

[PAYCHECK DEPOSITS](#)

POLICY

Paycheck Deposits

LAST

REVISED

ON [Print](#) [Download PDF](#)(<https://www.rochester.edu/policies/policy/paycheck-deposits/?pdf=1>) [Email](mailto:?subject=Paycheck%20Deposits&body=ht)(<mailto:?subject=Paycheck Deposits&body=ht>)

DECEMBER

2024

This policy applies to: All faculty and staff

ABOUT THIS POLICY

Policy Number

377

Issuing Authority

Human Resources

Responsible Officer

Kathy Miner

Contact Information

kathy.miner@rochester.edu

(mailto:

kathy.miner@rochester.edu)

ADDITIONAL RESOURCES

myURHR Training

Materials

(<https://www.rochester.edu/u/human-resources/professional-success/myurhr/training/>)

POLICY KEYWORDS

Payroll

(<https://www.rochester.edu/policies/all/?filter%5Btopics%5D=506>)

Table of Contents

I. POLICY

II. GUIDELINES

III. PROCEDURES

I. Policy

All faculty and staff are encouraged to have the University deposit their pay into a checking and/or savings account with the bank(s), financial institution(s), and/or credit union(s) of their choice.

II. Guidelines

An account must be established at the pertinent bank(s), financial institution(s), or credit union(s) before enrolling in the plan.

III. Procedures

A. Payroll Direct Deposit: A participant may choose to have direct deposit for checking and/or savings at separate banks, financial institutions, or credit unions.

BOUNDLESS POSSIBILITY

Explore our 2030 Strategic Plan

(<https://www.rochester.edu>)



**See maps and directions
Rochester, NY 14627**



Accessibility (<https://www.rochester.edu/accessibility.html>)

Nondiscrimination (<https://www.rochester.edu/eoc/nondiscrimination-statement/>)

Privacy (<https://www.rochester.edu/privacy/>)

Copyright (<https://www.rochester.edu/copyright.html>)

Emergency Information (<https://www.rochester.edu/emergency/>)

© University of Rochester 1996-2024

`<iframe src="https://www.googletagmanager.com/ns.html?id=GTM-TT7PP8Z" height="0" width="0" style="display: none; visibility: hidden" ></iframe >`