

Instructions for Advisor Access

- Sign in to Blackboard at <https://learn.rochester.edu> with your Netid and password.
- Choose the Advisor Access tab.
- Select Type = Individual Advisees.
- Select Year Term under Individual Year Term (e.g. 2017 Fall).
- This will bring up your advisees page with a list of your students. Click on Display Advisees.

If you click on Display Images, you will see the photos of your advisees.

If you click on the student's UID you can see details about the student's academic history.

Below the advisees screen is a link to the listserv so you can create a list of all advisees.

You can email the whole group or just a particular class (freshman, sophomore, etc.) of your advisees.

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