

Non-Participation Policy

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Non-Participation Policy

Overview

This policy applies to the following student populations:

- Undergraduate and Graduate students in the School of Arts and Sciences (SAS)
- Undergraduate and Graduate students in the Hajim School of Engineering (Hajim)
- Undergraduate and Graduate students in the Eastman School of Music (ESM)

While the University of Rochester is not an attendance taking institution, it is expected that students engage in their courses throughout the entirety of the semester. It is the student's responsibility to review their course registrations in UR Student and add, drop, or withdraw from coursework by the deadlines posted by the Office of the University Registrar. Maintaining enrollment in a course and not engaging in academic activity can have a significant impact on a student's academic record.

What counts as participation?

Refer to each course syllabus to determine the expectations set by each instructor regarding their attendance and engagement policies. Attendance and engagement may include:

- Attending lectures, discussions, labs, lessons, recitations and workshops
- Logging into Blackboard and engaging in assignments
- Conducting research
- Submitting labs, assignments, conducting research, taking exams

How is non-participation reported?

Instructors will use two grade notations at various points in a semester to report non-participation so that students can be notified and take appropriate action in a timely manner.

Never Participated (ENP)

Student is registered but has not engaged in the class in any capacity.

Stopped Participating (ESP)

Student is registered, participated in some capacity and stopped without communication and/or without intention to complete the course.

Reporting Schedule and Communication

During Add Period (Early Alert)

*Early Alert applies to **Undergraduate and Graduate** students in SAS and Hajim **ONLY***

If a student has not participated by the end of the online add period, the instructor will assign an ENP on their grade roster. This notation does not appear on a transcript, students will be notified via email of this notation and will have an opportunity to work with their Academic Advisor(s) to either start engaging (with instructor permission), or drop the class.

Non-Participation Policy

At Mid-Term (Mid-Term Grading)

*Mid-Term grading applies to **Undergraduate** students in SAS and Hajim **ONLY***

If a student is still not participating or has stopped engaging, the instructor will assign an ENP or ESP during the mid-term grading period depending on how much, if any, engagement there has been in the class. This notation does not appear on a transcript, students will be notified via email of this notation and will have an opportunity to work with their Academic Advisor(s) on next steps.

At the End of the Semester (Final Grading)

Instructors are required to submit a final grade for all students enrolled in the course. If a student is still not participating and did not drop or withdraw, the grade earned will be awarded and will have GPA impact.

For further questions regarding this policy, please contact academicaffairs@rochester.edu

Category	Grading Policies
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