TIME CONFLICT RESOLUTION FORM
BETWEEN 2 COURSES IN THE SAME SEMESTER

Students who would like to add a course that meet at the same time (or even overlap briefly) must add the second course in person on a add/drop form, accompanied with both instructors’ signature on this Time Conflict form.

The two courses that conflict/overlap are
____________________ and ________________.

Professors, by signing this form, you are stating that you are aware of and approve of the time conflict and overlap of the two courses. You have discussed and agreed upon a solution.

______________________
Signature of instructor of 1st course    Date

______________________
Signature of instructor of 2nd course   Date

*Alternatively, if you reach out to both professors via email, you may print out time conflict approvals and attach them to an add/drop form. Emails must explicitly say the time conflict is acceptable, not only that you can add the course.