Champion ePledge Reports

Reports are campaign management tools for your use in running an effective campaign.
Please do not publish, distribute, or post reports.

As a United Way Department Champion, you will see this page when you first sign on to ePledge…

To enter *your* 2026 pledge, you must switch to the donor screen by clicking "Chg to Donor" in the top right corner (circled in green). To switch back to the "Welcome Champions" page click the "Chg to Coord Role" in the top right corner or "Coordinator Home". (The screen shot above says "Chg Admin" because it is my screen; your screen will say "Chg to Coord Role".)

Throughout the campaign, you will be able to run four reports by clicking "Reports" (circled in yellow above and below). The reports will be automatically tailored to your department. Note, Retired and TAR employees are not included.

EMPLOYEE LISTING: A listing of all employees that fall under your coordination and their response status.

NO RESPONSE REPORT: A listing of employees who have not yet responded to the campaign.

RESPONSE REPORT: A listing of employees who have responded to the campaign.

SUMMARY REPORT: Reflects dollars pledged, number of donors and % participation. The 2026 Campaign is to the right and the 2025 Campaign is to the left.

Click the radio button to select the report you wish to run then click the blue "SUBMIT" button. The report will be listed in the "Report Output" section. See example below. It may take a minute or two for the report to become available; click the "REFRESH" button to update. Report is ready when Status = Ready. Click on the report name to save the report to your computer, then open. Note that reports are run in two formats - csv (similar to Excel) and pdf. During the course of the campaign this section could get quite large. See instructions at bottom of screen for deleting reports.

Suggested Reporting Timeline

March 11
- Run the "Employee Listing" report to get a list of all employees in your department for use in campaign communications.

March 11 to May 13

- Run the "No Response" report to get a list of employees who HAVE NOT yet responded to the campaign for use in follow-up communications.

- Run the "Summary" report to get department wide data on 2026 vs 2025 dollars raised and % participation.