Completing Required Onboarding in UR Student

You will receive the Student Onboarding email within your personal or University account detailing steps to prepare you for logging into UR Student. As your next step, use this reference to complete all onboarding tasks required prior to registration.
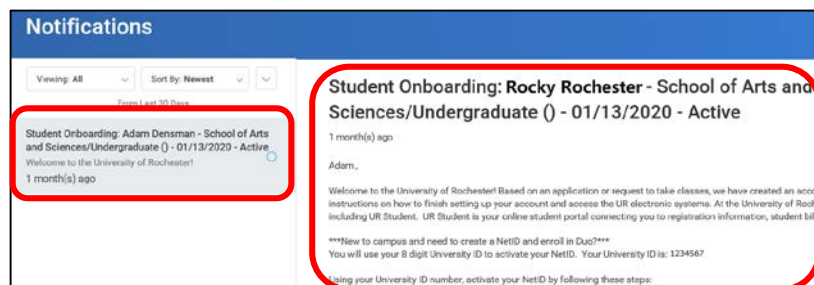
Log Into UR Student and Complete Onboarding

1. Log into UR Student using your Net ID and password

   Tip: If off campus, use Duo Two Factor Authentication. To enroll in Net ID Duo, contact the help desk listed for support.

2. Click the **Inbox.** An indicator will show unread messages
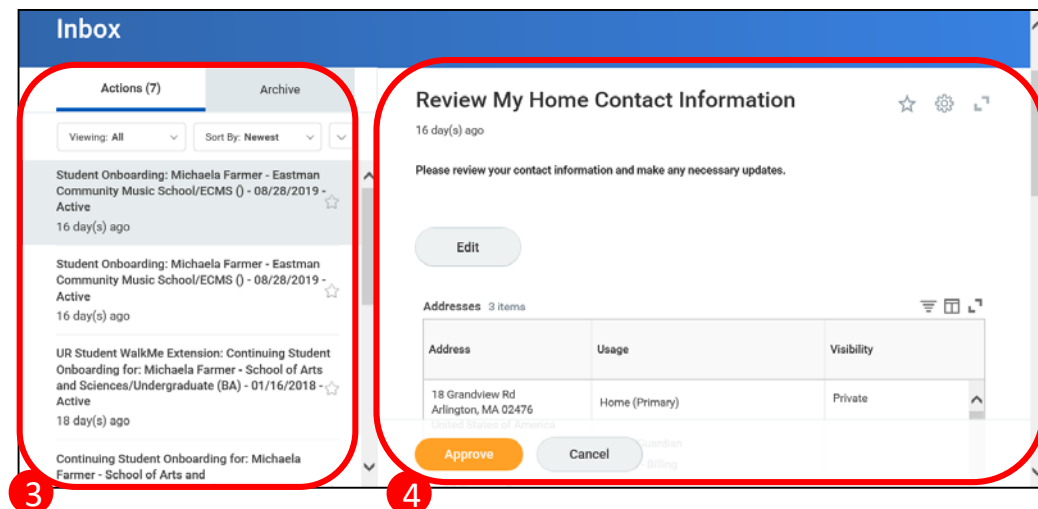
   Note: a copy of your Student Onboarding email can be found by clicking the **Notification (Bell)** next to the **Inbox**.
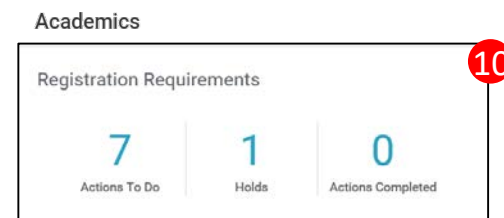
3. Click an item listed within the **Actions** pane to address

4. View and follow the specific instructions shown for that item. Each onboarding item will have different actions to take

5. Choose **Edit** to change your information, **Submit/Done** to send, **Save for Later** to save and not send**,** or **Cancel**

6. When done click **Approve**

7. All items listed are required to be completed prior to registering for classes. Examples of Onboarding tasks; Review My Home Contact Information, Review My Friends and Family, Student Financial Responsibility Agreement (once a year), Consent to receive 1098T electronically

   Tip: Next, you can begin to build a schedule to use to register for classes during open registration

Viewing your Academic Dashboard and Onboarding status

8. Click on the **University logo** to return to the home page

9. Click **Academics** to view your academic dashboard information

10. View the **Registration Requirements** to confirm completion of all Onboarding tasks and Holds. Each requires completion to register for classes

For more training quick reference videos, cards or support information, by school, visit the https://tech.rochester.edu/ur-student-training/

UR STUDENT