# Sexual Misconduct Resource Card

**Resources and Procedures for Faculty, Staff, Students, and Visitors**

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For more information: rochester.edu/sexualmisconduct

## IF SOMEONE TELLS YOU THEY HAVE EXPERIENCED SEXUAL MISCONDUCT

### What To Do
1. If someone tells you they have experienced sexual misconduct (sexual harassment, sexual assault, domestic violence, dating violence, or stalking), first offer them support. Listen to them and encourage them to seek help and counseling as soon as possible.
2. Listen with empathy and without judgment. Everyone responds differently to trauma. The person may not react the way you would.
3. The person’s health and safety should be your primary concern. If safety is an immediate concern, call the Department of Public Safety at 585.275.3333 or call 911.
4. Keep this half of the card for your information, and provide the other half to the person who has experienced misconduct.
5. Report the incident in accordance with the steps provided in ‘What Steps to Take’.
6. If there is any question about how to proceed after a conversation with someone who has experienced misconduct, call and consult with the Title IX Coordinator or a Deputy Title IX Coordinator (There is a Deputy for each Academic School and Athletics).

### What To Say
- There are many resources available to help you, both at the University and in the community. Some resources are strictly confidential.
- You have the right/choice to make a report to local law enforcement or choose not to report, to file a report with the Title IX Coordinator, and to receive assistance and resources from the University.
- I may be required to inform the Title IX Coordinator who will reach out to offer you information about resources, accommodations, and reporting options.
- The Title IX Coordinator will keep your information private and will only share it with those who need to know in order to provide resources to you.

### What To Offer
- Offer information about available supportive services and resources (UCC, UHS, Strong ED, RESTORE hotline).
- Discuss the ways that you may be able to help them. (Consider, for example, offering an extension on assignments; being clear about how long of an extension you are able to give).
- Be genuine in your caring and support.

### What Steps To Take

**Responsible Employees who receive or learn of reports or concerns of Sexual Misconduct must promptly (as soon as practical and no later than forty-eight (48) hours) report to the University Title IX Coordinator.**

- You may be contacted for follow-up information as the University responds to the report.

**What Not To Do**
- Discuss the disclosure with anyone before contacting the Title IX Coordinator directly.
- Conduct an independent investigation or gather facts.
- Notify the responding party of the allegation.
- Explain to either party how the University or criminal law investigation or adjudication processes work; refer them to the Title IX Coordinator.
- Attempt to mediate the issue.
- Encourage a party not to file a report.
WHAT TO DO
A person who experienced an incident of sexual misconduct is encouraged to take the following immediate actions:

- Contact the Department of Public Safety or other law enforcement
- Speak with an advocate
- Seek medical attention
- Speak with a counselor or therapist
- Talk with friends or family whom you feel safe with
- Report the incident to the University

rochester.edu/sexual-misconduct-report-form/

You don't have to choose a course of action immediately, but consider preserving evidence in case you choose to pursue charges.

Possible evidence might be clothing, bedding, photos, emails, texts, etc.

More information on reporting options can be found online.

WHAT TO KNOW
- You set the pace.
- You have the right to choose to whom you will speak, what resources you will use, what you will say, and when you will say it.
- There are many resources available to help you, both at the University and in the community (see ‘Reporting Contacts & Resources’ area).
- It is your choice whether to name the other person(s) or not.
- Your information will be kept private and only shared with those who “need to know.” We want to take care of you and keep you safe, and we want to make sure that others in the community are safe.
- The University prohibits sexual misconduct, including sexual harassment, sexual assault, domestic violence, dating violence, and stalking.

RETAILATION POLICY
It is a violation of University policy to retaliate in any way against a student or employee because that individual raised allegations or was accused of discrimination, harassment, or sexual misconduct.

HOW TO REPORT
Title IX Coordinator, Julia Green (she/her)  julia.green@rochester.edu, 585.275.1654
Deputy Title IX Coordinators List available at rochester.edu/sexualmisconduct
Department of Public Safety (24 Hours) 585.275.3333
Online/Anonymous Reporting rochester.edu/sexual-misconduct-report-form/

ON-CAMPUS RESOURCES
University Counseling Center (UCC)  (24 hours) 585.275.3113 confidential
University Health Service (UHS)  River Campus 585.275.2662, Medical Center 585.275.2662, Eastman 585.274.1230 confidential
University Chaplains River Campus 585.275.4321, Medical Center 585.275.2100 confidential
Employee Assistance Program (EAP)  585.276.9110 (for employees) confidential
Strong Memorial Hospital  601 Elmwood Ave. Rochester, NY 14642 (24 hours) 585.275-4551 confidential
Trillium Health  585-545-7200 confidential

为中心的学校资源
RESTORE Sexual Assault Services (24 hours) 585.546.2777 confidential
Willow Domestic Violence Center (24 hours) 585.222.7233, TTY: 585.232.1741, or TEXT to 585.348.7233 confidential
Rochester Police Department (24 Hours) 911

CARE Network rochester.edu/care

For more information and resources visit: rochester.edu/sexualmisconduct/resources/